



**Financial and Administrative Service Department**  
**Purchasing Office**  
PO Box 1088, Austin, Texas, 78767

February 10, 2009

Holland & Knight, LLP  
Attn: Mr. Richard M. Gold  
2099 Pennsylvania Avenue, N.W., Suite 100  
Washington, DC 20006-6801

Dear Mr. Gold,

The Austin City Council approved the execution of a professional services contract with your company for federal legislative representation services in accordance with the referenced agreement.

Responsible Department:	Public Relations
Department Contact Person:	Rod Ellis
Department Contact Email Address:	Rod.Ellis@ci.austin.tx.us
Department Contact Telephone:	512-974-2583
Project Name:	Federal Legislative Representation Services
Contractor Name:	Holland & Knight, LLP
Contract Number:	PA090000019
Contract Period:	01/01/09 – 09/30/09
Contract Amount:	\$135,000 NTE
Extension Options:	N/A
Requisition Number:	RQM 4200-09020300301
Solicitation Number:	N/A
Agenda Item Number:	19
Council Approval Date:	12/18/08

A copy of the contract/purchase order will be forwarded by mail.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

Rosemary Ledesma, CPPO  
Supervising Senior Buyer  
Purchasing Office  
Finance and Administrative  
Service Department

cc: Rod Ellis, Public Relations