



MEMORANDUM

TO: Marc Ott, City Manager

FROM: Ed Van Eenoo, Budget Officer

DATE: February 12, 2009

SUBJECT: Implementing Certain Waterfront Overlay Task Force Recommendations

Item # 25 on the February 12, 2009 Council Agenda is to approve a resolution directing the City Manager to process amendments to Title 25 of the City Code to implement certain recommendations of the Waterfront Overlay Task Force.

It should be noted that this item does have a fiscal and staffing impact. Performing work on this item will require approximately 300 one-time staff hours and 1,700 hours annually from the Watershed Protection and Development Review Department (WPDR). Also, the Law Department estimates work on this item will require between 40-80 hours to complete. The Neighborhood Planning and Zoning Department (NPZD) and the Parks and Recreation Department (PARC) will also require additional staff time for this item, but their direct impact is unknown until it is determined which department will be leading this effort.

Fiscally, WPDRD estimates that creating and implementing this ordinance will result in \$7,700 in one-time personnel costs for writing and reviewing the ordinance and updating related forms. WPDRD also estimates approximately \$48,900 in ongoing staff costs will be required for work related to additional review time necessary for staff and their supervisors.

Upon completion of the work based on the recommendations of the Waterfront Overlay Task Force, the City Manager will report back to Council on or before April 23 with the details. If any additional fiscal or staffing impact is determined, this information will be reported.