



**Financial and Administrative Service Department
Purchasing Office**
PO Box 1088, Austin, Texas, 78767

March 3, 2009

Travis County
P.O. Box 1748
Austin, TX 78767
ATTN: Samuel T. Biscoe

Dear Mr. Biscoe;

The Austin City Council has approved the execution of a contract with your entity for one (1) Assistant District Attorney position.

Responsible Department:	Austin Police Department
Department Contact Person:	Albert Banda
Department Contact Email Address:	alberto.banda@ci.austin.tx.us
Department Contact Telephone:	(512) 974-5273
Project Name:	One (1) Assistant District Attorney Position
Contractor Name:	Travis County
Contract Number:	PI090000003
Contract Period:	10/1/08 – 9/30/10
Extension Options:	N/A
Requisition Number:	8700-09022300339
Solicitation Number:	Interlocal Contract
Agenda Item Number:	25
Council Approval Date:	8/28/08

A copy of the contract/purchase order will be forwarded by mail.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

Sydney Ceder
Senior Buyer
Purchasing Office
Financial and Administrative Services Department