

AGENDA



Thursday, March 5, 2009

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 17

Subject: Authorize award and execution of a 12-month requirements supply contract with GT DISTRIBUTORS, INC., Austin, TX for flame resistant work shirts in an estimated amount not to exceed \$172,963, with four 12-month extension options in an estimated amount not to exceed \$172,963 per extension option, for a total estimated contract amount not to exceed \$864,815.

Amount and Source of Funding: Funding in the amount of \$100,895 is available in the Fiscal Year 2008-2009 Operating Budget of Austin Energy. Funding for the remaining five months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language: Terry Nicholson, Senior Buyer/322-6586.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Prior Council Action: Lowest bid of two bids received.

This contract will provide for the supply flame resistant work shirts required for personnel at Austin Energy (AE) power plants, substations, and other hazardous facilities. The flame resistant shirts are used for identification of personnel and to ensure compliance with OSHA (Occupational Safety and Health Administration) regulations, which require employers to provide safe working conditions for their employees. These shirts provide secondary protection from flash burns due to electrical faults. Additionally, the long sleeves help protect employees from sun exposure, insect bites, and other environmental conditions they may encounter on the job.

GT Distributors, Inc. will maintain stocking levels commensurate with AE's estimated usage and will provide in-store tailoring, measuring, alterations/repairs, and pick-up services as required. The flame resistant work shirts will conform to AE's safety specifications regarding function, material and appearance.

MBE/WBE solicited: 1/1

MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Seventeen notices were sent, including one MBE and one WBE. Two bids were received, with no response from the MBE/WBEs.
- c. The pricing offered represents a 6% decrease from the last purchase made in January 2008.

APPROVAL JUSTIFICATION

- a. Lowest bid received. GT Distributors is not the current supplier of these products.

- b. The Purchasing Office concurs with Austin Energy's recommended award.
- c. Advertised on the Internet.