

AGENDA



Thursday, March 26, 2009

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**
Item No. 44

Subject: Authorize award and execution of a 24-month requirements supply contract with MALELO AND COMPANY, Chicago, IL for blank videotapes and other media for the Austin Police Department in an estimated amount not to exceed \$134,512, with two 12-month extension options in an estimated amount not to exceed \$67,256 per extension option, for a total estimated contract amount not to exceed \$269,024.

Amount and Source of Funding: Funding in the amount of \$39,233 is available in the Fiscal Year 2008-2009 Operating Budget of the Austin Police Department. Funding for the remaining 17 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Sydney Ceder, Sr. Buyer/974-2035

Purchasing Language: Lowest bid of three bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract is for the supply of audio/video supplies necessary for equipment used in recording activities performed by the Austin Police Department. Included, are video tapes, VHS library cases, sleeves and labels that are used for recording and storage of video recordings from in-car cameras in police vehicles. Other media, such as, cam tape, CD-roms and DVDs are used for recording crime scenes and other police activities.

MBE/WBE solicited: 0/0

MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Eighty-six notices were sent. There are no known MBE/WBEs available for this commodity. Three bids were received.
- c. The pricing offered represents a 5% increase to the last contract award September 2006.

APPROVAL JUSTIFICATION

- a. Lowest bid. Malelo and Company is not the current supplier of these products.
- b. The Purchasing Office concurs with the Austin Police Department's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.