

## AGENDA



Thursday, April 2, 2009

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 16

**Subject:** Authorize award and execution of a 24-month requirements supply contract with ELLIOTT ELECTRIC, Austin, TX, for electrical distribution panelboards and circuit breakers in an estimated amount not to exceed \$97,505, with three 12-month extension options in an estimated amount not to exceed \$48,753 per extension option, for an estimated contract amount not to exceed \$243,764.

**Amount and Source of Funding:** Funding in the amount of \$14,628 is available in the Fiscal Year 2008-2009 Operating Budget of Austin Energy. Funding in the amount of \$19,501 is available in the Fiscal Year 2008-2009 Capital budget of Austin Energy. Funding for the remaining 18 months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note:** A fiscal note is attached.

**For More Information:** Terry Nicholson, Senior Buyer/322-6586

**Purchasing Language:** Lowest bid meeting specifications of six bids received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

**Boards and Commission Action:** Recommended by the Electric Utility Commission.

This contract is for the supply of electrical distribution panelboards and circuit breakers to be used in transmission substation control houses on an as-needed basis by Austin Energy. The panelboards and circuit breakers are used to distribute both AC and DC power to substation equipment and to power auxiliary equipment supporting the operation of the substation.

MBE/WBE solicited: 3/6

MBE/WBE bid: 0/0

**PRICE ANALYSIS**

- a. Adequate competition.
- b. One hundred eight notices were sent, including three MBEs and six WBEs. Six bids were received, with no response from the MBE/WBEs.
- c. This is the first purchase of this particular configuration; therefore, there is no pricing history available.

**APPROVAL JUSTIFICATION**

- a. Lowest bid received meeting specifications.
- b. The Purchasing Office concurs with Austin Energy's recommended award.
- c. Advertised on the Internet.