

## AGENDA



Thursday, April 23, 2009

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION**
**Item No. 44**

**Subject:** Authorize award and execution of a 12-month service contract with ADVANCED ENTERPRISES, INC., Dallas, TX for window washing services in an amount not to exceed \$55,040, with two 12-month extension options in an amount not to exceed \$55,040 per extension option, for a total contract amount not to exceed \$165,120.

**Amount and Source of Funding:** Funding in the amount of \$27,520 is available in the Fiscal Year 2008-2009 Operating Budget of the Aviation Department. Funding for the remaining seven months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Brenda Helgren, Sr. Buyer/530-7533

**Purchasing Language:** Lowest bid of four bids received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

**Boards and Commission Action:** Recommended by the Austin Airport Advisory Commission.

This contract will provide interior and exterior window cleaning services for the Barbara Jordan Terminal Building at Austin Bergstrom International Airport. There are approximately 260,000 square feet of window surfaces, including three skylights. The Contractor will clean the interior and exterior upper and lower level windows four times per year. The Contractor will provide the necessary staging, equipment, supplies, and personnel to perform the required services. An outside contractor is being utilized for these services since the City does not currently have the resources to accomplish this work.

MBE/WBE solicited: 4/0

MBE/WBE bid: 0/0

**PRICE ANALYSIS**

- a. Adequate competition.
- b. Forty-one notices were sent, including four MBEs. There are no known WBEs available for this service. Four bids were received, with no response from the MBEs.
- c. The pricing offered represents a 16% decrease from the last contract award in October 2007.

**APPROVAL JUSTIFICATION**

- a. Lowest bid received. Advanced Enterprises, Inc. is not the current provider of these services.
- b. The Purchasing Office concurs with the Aviation Department's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.