



**MEMORANDUM**

TO: Marc Ott, City Manager

FROM: Ed Van Eenoo, Budget Officer

DATE: April 23, 2009

SUBJECT: Fiscal Memo for Item #54

Item #54 on the April 23, 2009 Council Agenda is to approve a resolution directing the City Manager to exclude consideration of adjustments to the Capitol View Corridors from the scope of work for the Downtown Plan; and directing the City Manager to present the scope of work for the Downtown Plan to all relevant boards and commissions.

Staff from the Neighborhood Planning and Zoning Department (NPZD) will be available to work on this item. At this time, NPZD estimates this effort will require 60 hours of staff time to assist the various boards and commissions anticipated to be involved with work on this item. It should be noted that additional staff time may be necessary depending on the scope of the work of this item.