

AGENDA



Thursday, April 30, 2009

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION****Item No. 21**

Subject: Authorize award, negotiation, and execution of a contract with GENERAL PHYSICS CORPORATION, Elkridge, MD, for consulting services for Austin Energy's Power Plant Craft Training and Assessment Program in an amount not to exceed \$62,600.

Amount and Source of Funding: Funding is available in the Fiscal Year 2008-2009 Operating Budget of Austin Energy.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Shawn M. Harris, Buyer II/505-7351

Purchasing Language: Best evaluated proposal of five proposals received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Boards and Commission Action: Recommended by the Electric Utility Commission.

This contract will assist Austin Energy (AE) in addressing critical workforce development issues through the implementation of a workforce progression plan. Vital "crafts" were identified within AE's Power Production Division including Maintenance, Instrument/Controls/Electrician, and Operations. AE's Technical Support Services defined requirements for each craft. This effort is designed to improve training for Power Production employees, allowing them to become more productive and to progress in their careers with AE. The services of a "performance improvement" company are needed to review requirements identified by AE, provide examination methods to evaluate each employee's skill level, transition the employee into the new workforce progression plan, and implement the overall plan.

MBE/WBE solicited: 44/35 MBE/WBE responded: 1/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Five hundred and fifty-two notices were sent, including forty-four MBEs and thirty-five WBEs. Five proposals were received, including one MBE.

APPROVAL JUSTIFICATION

- a. Best evaluated proposal received.
- b. The Purchasing office concurs with Austin Energy's recommended award.
- c. Advertised on the Internet.