

## AGENDA



Thursday, May 21, 2009

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION****Item No. 30**

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**Subject:** Authorize award and execution of a 36-month requirements service contract with ALLIED FENCE COMPANY, Manor, TX for fencing repair, supplies, and services in an estimated amount not to exceed \$225,000, with three 12-month extension options in an estimated not to exceed amount of \$75,000 per extension option, for a total estimated contract amount not to exceed \$450,000.

**Amount and Source of Funding:** Funding in the amount of \$25,000 is available in the Fiscal Year 2008-2009 Operating Budget of the Financial and Administrative Services Department, Building Services Division. Funding for the remaining 32 months of the original contract period and extension options is contingent upon funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Aiden Cohen, Senior Buyer, 972-4008

**Purchasing Language:** Lowest bid of four bids received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

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This contract will provide for fencing services, including labor and materials, at City facilities. The contractor will provide repair services for existing fencing and will install new fencing as required. Both wood and metal fencing are included in the contract.

The Allied Fence Company currently purchases metal fencing materials that contain at least 20% recycled content, as well as wood products that conform to Forest Stewardship Council (FSC) principles. Allied Fence's primary supplier has provided written documentation of the recycled content of metal fencing materials and has agreed to provide FSC Chain of Custody Certificates upon request for any wood products used for City projects.

A recycling container is kept at Allied's facility year-round to collect scrap metal. Allied Fence will furnish reports to the City documenting the disposition of materials including chain link, posts, and other material removed/replaced during performance of City-authorized services. Wood waste materials are reused or mulched by a third party. If Allied Fence is unable to reuse or recycle certain items, they will furnish proof of delivery of those materials to a City approved landfill.

The Building Services Division (BSD) will manage the contract. BSD maintains facilities throughout the City including fire stations, fleet service centers, neighborhood centers, Emergency Medical Services sites, and various other locations.

MBE/WBE Solicited: 24/12      MBE/WBE Bid: 2/1

PRICE ANALYSIS

- a. Adequate competition.
- b. One hundred seventeen notices were sent, including 24 MBEs and 12 WBEs. Four bids were received, including two MBEs and one WBE.
- c. The pricing offered represents a 2.9% decrease from the last contract award in December 2004.

#### APPROVAL JUSTIFICATION

- a. Lowest bid received.
- b. The Purchasing Office concurs with FASD, Building Services Division's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.