

AGENDA



Thursday, May 21, 2009

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION****Item No. 31**

Subject: Authorize award and execution of a 5-month requirements service contract through The Cooperative Purchasing Network (TCPN) with FLEETCARD, INC. dba IMPAC FLEET, Tomball, TX, for the purchase of fuel credit card services in an estimated amount not to exceed \$187,500, with four 12-month extension options in estimated amounts not to exceed \$472,500 for the first extension option, \$496,125 for the second extension option, \$520,931 for the third extension option, and \$546,977 for the fourth extension option, for a total estimated contract amount not to exceed \$2,224,033.

Amount and Source of Funding: Funding in the amount of \$187,500 is available in the Fiscal Year 2008-2009 Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding for the extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Sharon Patterson, Senior Buyer 972-4014

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Woman-Owned Business Enterprise Procurement Program). This contract is a Cooperative Purchase; therefore, it is exempted under Chapter 791 of the Texas Local Government Code and no goals were established for this solicitation.

This contract is for the purchase of fuel credit card services to be used by various City departments. On occasion, the cards may also be used to fuel City vehicles outside of the Austin area during the execution of City-related business. These cards will provide access for fueling at commercial retail fueling facilities in areas of Austin, surrounding counties, and other locations where the City does not currently have City-owned fueling facilities. In addition, this contract will provide Fleet Services the ability to track and verify transaction data from each credit card.

Fleetcard, Inc. is under contract through TCPN to provide this service nationwide as a result of a competitive bidding process. Utilizing the TCPN contract provides for volume discount pricing.