



Financial and Administrative Service Department
Purchasing Office
PO Box 1088, Austin, Texas, 78767

May 22, 2009

Southern Safety Sales
P.O. Box 4065
Austin, TX 78765
ATTN: Lynn Williams

Dear Mr. Williams;

The Austin City Council has approved the execution of a contract with your company for disposable sheets for the Emergency Medical Services Department.

Responsible Department:	Emergency Medical Services Department
Department Contact Person:	William Alderete
Department Contact Email Address:	william.alderete@ci.austin.tx.us
Department Contact Telephone:	(512) 978-0485
Project Name:	Disposable Sheet for EMS
Contractor Name:	Southern Safety Sales
Contract Number:	GA090000126
Contract Period:	5/26/09 – 5/25/12
Extension Options:	Three (3) twelve (12) month extension options
Requisition Number:	9300-09010600233
Solicitation Number:	SSC0092
Agenda Item Number:	29
Council Approval Date:	5/14/09

A copy of the contract/purchase order will be forwarded by mail.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

A handwritten signature in cursive script that reads "Sydney Ceder".

Sydney Ceder
Senior Buyer
Purchasing Office
Financial and Administrative Services Department