

*Financial and Administrative Services Department  
Purchasing Office*

P. O. Box 1088, Austin, TX 78767

(512) 974-2500

September 24, 2008

Heidi Aggeler, Managing Director  
BBC Research & Consulting  
3773 Cherry Creek North Drive  
Suite 850  
Denver, CO 80209-3868

Email: [haggeler@bbcresearch.com](mailto:haggeler@bbcresearch.com)

Re: MG10013 Request for Proposal,  
Comprehensive Housing Market Study

Dear Ms. Aggeler:

The Purchasing Office has approved the execution of a contract with your company for the above-referenced item as follows:

Responsible Department:	Neighborhood Housing & Community Development
Department Contact Person:	Rebecca Giello
Department Contact Email Address:	<a href="mailto:Rebecca.Giello@ci.austin.tx.us">Rebecca.Giello@ci.austin.tx.us</a>
Department Contact Telephone:	(512) 974-3045
Project Name:	Comprehensive Housing Market Study
Contractor Name:	BBC Research & Consulting
Contract Number:	CT 7200 08092502847
Contract Period:	Until invoice paid
Dollar Amount	\$136,550.00
Extension Options:	None
Requisition Number:	RQS-7200-08020400901
Solicitation Number:	MG10013
Agenda Item Number:	Item 42
Council Approval Date:	August 7, 2008

Attached is a copy of all contract terms and conditions. Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact me at (512) 974-2651.

Sincerely,

Malinda (Mindy) Horitski, Buyer II  
Purchasing Office  
Finance and Administrative Services Department  
Enclosure