

AGENDA



Thursday, June 18, 2009

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION****Item No. 41**

Subject: Authorize award and execution of Amendment No. 1 to increase a contract with FOX, SMOLEN & ASSOCIATES, INC., Austin, TX for reimbursable costs associated with additional meetings to review the Texas Gas Service's requested rate increase in an estimated amount not to exceed \$15,000, for a revised total estimated contract amount not to exceed \$66,385.

Amount and Source of Funding: Funding in the amount of \$15,000 is available in the Fiscal Year 2008-2009 Operating Budget of the Telecommunications & Regulator Affairs Division of the Financial and Administrative Services Department. Funding will be reimbursed by Texas Gas Service.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Malinda Horitski, Buyer II, 512-974-2651

Purchasing Language: Contract Amendment.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9B of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.

On March 3, 2009, a 6-month professional services requirements contract was executed with Fox, Smolen & Associates, Inc. for the review of the Texas Gas Service's request to increase rates for the Telecommunications & Regulatory Affairs Division of the Financial and Administrative Services Department in an estimated amount not to exceed \$51,385.

This proposed contract amendment is to provide unanticipated additional costs incurred due to additional required meetings and reviews of the requested rate increase by Texas Gas Service. The City will be reimbursed by Texas Gas Service for these additional costs in accordance with its gas franchise with the City of Austin.