

AGENDA



Thursday, June 18, 2009

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**
Item No. 38

Subject: Authorize award and execution of a 36-month requirements service contract with SOUTHERN TIRE MART, Austin, TX to provide tire repair and replacement services in an estimated amount not to exceed \$394,062, with three 12-month extension options in estimated amounts not to exceed \$144,703 for the first extension option, \$151,938 for the second extension option, and \$159,535 for the third extension option, for a total estimated contract amount not to exceed \$850,238.

Amount and Source of Funding: Funding in the amount of \$31,250 is available in the Fiscal Year 2008-2009 Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding for the remaining 33 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Sharon Patterson, Senior Buyer, 972-4014

Purchasing Language: Best-value bid of two bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide tire repair and replacement services for City vehicles and equipment. Tire repairs will be provide on an as-needed basis, twenty-four hours a day, seven days a week.

The Contractor will inventory a small bank of City-owned tires and repair supplies for use on City vehicles and equipment. This will ensure a continuous supply of tires and repair materials needed for repairs during non-regular hours, weekends and holidays.

This contract is intended to supplement Fleet Service's tire service operations and to increase responsiveness to various City departments.

MBE/WBE solicited: 0/0

MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Twenty-seven notices were sent. There are no known MBEs/WBEs available for these services. Two bids were received.
- c. The pricing offered reflects an 8% increase to the last contract award in January 2005. APPROVAL JUSTIFICATION

- a. Best evaluated bid received. Southern Tire Mart is not the current provider of these services.
- b. The Purchasing Office concurs with the Fleet Services Division's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.

