



**Financial and Administrative Service Department
Purchasing Office**
PO Box 1088, Austin, Texas, 78767

June 12, 2009

One Stop Bus Stop, Inc.
Cheryl Gaines
1440 South Loop 12
Irving, TX 75060

Dear Ms. Gaines:

The City of Austin has approved the award and execution a contract with One Stop Bus Stop, Inc. for the purchase of one 24-passenger bus in accordance with the Texas Local Government Purchasing Cooperative (BuyBoard) referenced contract.

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|-----------------------------------|--|
| Responsible Department: | Fleet Acquisitions |
| Department Contact Person: | Will O'Connor |
| Department Contact Email Address: | Will.Oconnor@ci.austin.tx.us Fleet Program Manager - Vehicle Support 6400 Bolm Rd Austin TX 78721 |
| Department Contact Telephone: | (512) 927-3297 |
| Project Name: | 24-passenger bus |
| Contractor Name: | One Stop Bus Stop, Inc. |
| Contract Number: | CT 7800-09061601559 |
| Contract Period Amount | \$ 69,485 |
| Requisition Number: | 7800 - 09042101091 |
| Agenda Item Number: | Item No. 27 |
| Council Approval Date: | 06/11/09 |

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person above.

Sincerely,

A handwritten signature in cursive script that reads "Sharon Patterson".

Sharon Patterson, Senior Buyer
Purchasing Office