

AGENDA



Thursday, August 6, 2009

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**
Item No. 22

Subject: Authorize award and execution of a 36-month requirements service contract with CAPITOL HYDRAULICS, Austin, TX to provide hydraulic repair services and parts in an estimated amount not to exceed \$1,092,000, with three 12-month extension options in estimated amounts not to exceed \$518,400 for the first extension option, \$622,080 for the second extension option, and \$746,496 for the third extension option, for a total estimated contract amount not to exceed \$2,978,976.

Amount and Source of Funding: Funding in the amount of \$50,000 is available in the Fiscal Year 2008-2009 Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding for the remaining 34 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Sharon Patterson, Senior Buyer, 972-4014

Purchasing Language: Best-value bid of three bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide repair services and parts, including replacement cylinders, for various types of hydraulically-powered components installed in many of the City's fleet vehicles and equipment.

The repair services will be used to supplement the repairs performed by the Fleet mechanics at the Fleet Service Centers. The repair parts will be used on an as-needed basis by the Fleet mechanics and vehicle technicians for the daily operations of general routine repair and maintenance services for hydraulically powered components.

The reliable supply of repair services and parts is necessary to ensure continuity of fleet services to City departments.

MBE/WBE solicited: 0/0 WBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Sixty-eight notices were sent. There are no known MBE/WBEs available for these services. Three bids were received.
- c. This is the first purchase of its type; therefore, there is no pricing history available.

APPROVAL JUSTIFICATION

- a. Best evaluated bid of three bids received.
- b. The Purchasing Office concurs with the Fleet Services Division's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.