

AGENDA



Thursday, August 27, 2009

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 46

Subject: Authorize award and execution of three 36-month requirements service contracts with C & C COLLISION CENTER, LLC, Waco, TX; NETWORK AUTO BODY & PAINT SHOP, (MBE) Austin, TX; and ACM BODY & FRAME, INC., San Marcos, TX to provide automotive body repair services in an estimated amount not to exceed \$3,523,520 each and combined, with three 12-month extension options in estimated amounts not to exceed \$1,672,704 for the first extension option, each and combined; \$2,007,245, for the second extension option, each and combined; and \$2,408,694 for the third extension option, each and combined, for a total estimated contract amount not to exceed \$9,612,163, each and combined.

Amount and Source of Funding: Funding in the amount of \$161,333 is available in the Fiscal Year 2008-2009 Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding for the remaining 34 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Colleen Athey, Associate Buyer, 972-4012

Purchasing Language: Three best-value bids of 12 bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide automotive body repair parts and services for the City's fleet of light, medium, and heavy duty vehicles. The contractors will provide parts and labor to the City for body, fender, painting, and frame and mechanical repair. These services will be provided on an as-needed basis for various types of vehicles including sedans, police cars, fire trucks, ambulances, dump trucks, garbage trucks, light, medium and heavy duty trucks; and other vehicles.

This contract will be awarded on a geographical basis. One facility in each of the 5 identified zones was evaluated as providing the best value to the City. Because of the City's high demand for body repair services, multiple vendors are necessary to ensure that there are sufficient repair facilities available to the City when needed.

In order to determine the best value to the City, evaluation criteria included cost, hourly labor rate, the percentage markup for parts, the trip charge for pickup and delivery of City vehicles, the warranty period for labor, paint, and parts, the number of City vehicles each vendor could service at one time, and the distance from the Vendor's facility to the State Capitol. MBE/WBE solicited: 3/0 MBE/WBE bid: 2/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Thirty-four notices were sent including three MBEs. No WBEs were available for this service. Twelve bids were received including two MBEs.

c. The pricing offered for Group 1 reflects a 13% increase to the last contract award in April 2005. The pricing offered for Group 2 reflects a 6% increase to the last contract award in April 2005. These increases are due to increases in the cost of labor, automotive paint, and commercial real estate.

APPROVAL JUSTIFICATION

- a. Best evaluated bids of twelve bids received.
- b. The Purchasing Office concurs with the Fleet Services Division's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.