



MEMORANDUM

TO: Marc Ott, City Manager

FROM: Ed Van Eenoo, Budget Officer

DATE: September 24, 2009

SUBJECT: Fiscal Memo for Item #69

Item #69 on the September 24, 2009 Council Agenda is to approve a resolution authorizing the use of City Hall by AIDS Services of Austin for a visual light display to go “red” for the week of October 11th through October 18th, making the City of Austin an official participant in Austin Red Week.

Staff from Building Services within the Financial and Administrative Services Department (FASD) will manage this item. It is estimated to require a total of eight hours of staff time from a Carpenter Lead and Facility Coordinator to perform work on this item for a total amount of \$250.