



M E M O R A N D U M

TO: Mayor and Council Members

FROM: Stephen Elkins, Acting Chief Information Officer

DATE: September 16, 2009

SUBJECT: Ratification: Agreement with Travis County for CTECC Security and Loss Prevention Services

The Travis County Sheriff's Office (TCSO) has been providing security and loss prevention services in connection with the operation and maintenance of the Combined Transportation Emergency & Communications Center (CTECC) since February, 2003. The services were based on a "Memorandum of Understanding Relating to Security Services for CTECC" (MOU) executed by the Communications and Technology Management Department (CTM) and Travis County. The MOU was executed and the services were provided under the assumption that proper authority existed under an Interlocal Agreement for the operations and maintenance of CTECC that was approved by Council on August 29, 2002.

Based on a recent review, it has come to the attention of CTM that Council's approval of the Interlocal Agreement did not include authorization for security services at CTECC. Since the security services were not authorized by the Interlocal Agreement, the initial MOU and subsequent amendments executed since February 2003 should have been taken to Council for approval. Therefore, it is necessary to request ratification for the costs associated with these security services provided by TCSO in the amount of \$4,515,318. All CTECC partners share the costs equally; the City's share being 25%.

CTM is planning to bring this item to Council at the upcoming September 24th Council meeting. The RCA will request ratification of the MOU and subsequent six amendments executed since February 2003. In addition, to ensure that security services continue uninterrupted at CTECC, CTM will request authorization for the seventh amendment beginning October 1, 2009 in the amount of \$880,000.

Please feel free to call me at 974-1656 if you need additional information.

Cc Leslie Browder, Chief Financial Officer
Mark Ott, City Manager