

## AGENDA



Thursday, October 15, 2009

**Purchasing Office**  
**RECOMMENDATION FOR COUNCIL ACTION**

Item No. 15

**Subject:** Authorize award and execution of a 36-month requirements service contract with ALEON PROPERTIES, INC. (MBE), Austin, TX for graffiti removal services in an estimated amount not to exceed \$378,720, with three 12-month extension options in an estimated amount not to exceed \$126,240 per extension option, for a total estimated contract amount not to exceed \$757,440.

**Amount and Source of Funding:** Funding in the amount of \$126,240 is available in the Fiscal Year 2009-2010 Operating Budget of the Financial and Administrative Services Department, Building Services Division. Funding for the remaining 24-months of the original contract period and extension options is contingent upon funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Aiden Cohen, Senior Buyer, 972-4008

**Purchasing Language:** Best evaluated bid of three bids received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide for graffiti removal services, including all labor and materials, at City facilities and parks on an as needed basis. The contract includes graffiti removal by using environmentally preferable chemicals, repainting surfaces with low-volatile organic compound (low-VOC) paints, and remediation using power washing or abrasive media.

The Building Services Division maintains facilities throughout the City and will coordinate graffiti removal activities for all City departments.

An evaluation panel consisting of personnel from Building Services Division Operations, Building Services Division Contract Administration, and Community Services Management evaluated the bids on the basis of cost, minimum trip charge per location, equipment and chemicals list, and documentation of graffiti removal experience.

MBE/WBE solicited: 6/3

MBE/WBE bid: 1/0

**PRICE ANALYSIS**

- a. Adequate competition.
- b. Thirty-eight notices were sent, including six MBEs and three WBEs. Three bids were received, including one MBE.
- c. The pricing offered represents a 17% increase to the last contract award in July 2008. The increase can be attributed to the implementation of best practices and an enlarged scope of work ensuring that hazardous chemicals are avoided and that toxic materials are disposed of properly and not allowed to pollute the City's waterways and watershed.

#### APPROVAL JUSTIFICATION

- a. Best evaluated bid of three bids received. Aleon Properties is the current provider of these services.
- b. The Purchasing Office concurs with FASD, Building Services Division's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.