

AGENDA



Thursday, October 15, 2009

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 19

Subject: Authorize award and execution of a 36-month requirements service contract with TRUCK CITY FORD dba LEIF JOHNSON FORD, Buda, TX to provide repair services for Ford medium and heavy-duty vehicles in an estimated amount not to exceed \$450,000, with three 12-month extension options in estimated amounts not to exceed \$172,800 for the first extension option, \$207,360 for the second extension option, and \$248,832 for the third extension option, for a total estimated contract amount not to exceed \$1,078,992.

Amount and Source of Funding: Funding in the amount of \$150,000 is available in the Fiscal Year 2009-2010 Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding for the remaining 24 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Sharon Patterson, Senior Buyer, 972-4014

Purchasing Language: Sole bid received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide repair services for Ford medium and heavy-duty vehicles. The contractor will provide repair services and repair parts on an as needed basis. The repair services will be used to supplement the Ford repairs performed by the Fleet mechanics at the Fleet Service Centers.

The reliable supply of repair services is necessary to ensure continuity of fleet services to City departments.

In order to determine the best value to the City, evaluation criteria included hourly labor rate; cost for parts; vehicle pickup and delivery fees; capacity of the repair facility; and facility location.

MBE/WBE solicited: 4/3 MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Sole bid received. The bid opening for this solicitation was extended one week due to lack of bids. Although there were nine other Ford dealers within 50 miles of the State Capitol, Truck City Ford dba Leif Johnson Ford is the only authorized warranty repair facility with the appropriate lift capacity needed to repair medium and heavy-duty vehicles.
- b. Sixty-one notices were sent, including four MBEs and three WBEs. One bid was received, with no response from the MBE/WBEs.
- c. This is the first purchase of its type; therefore, there is no pricing history available.

APPROVAL JUSTIFICATION

- a. Sole bid received.
- b. The Purchasing Office concurs with the Fleet Services Division's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.