



## MEMORANDUM

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TO: Mayor and Council

FROM: Greg Guernsey, Director  
Planning and Development Review Department

DATE: November 12, 2009

RE: C14-2008-0220 - Request for Postponement by the Staff

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The Applicant has requested a postponement of the above-referenced zoning case to the December 10, 2009 meeting. This will provide sufficient time for the Staff and Applicant to finalize the Traffic Impact Analysis and prepare the case for the Zoning and Platting Commission meeting of December 1, 2009.

The postponement request was made in a timely manner and meets the City Council's policy.

Greg Guernsey, Director  
Planning and Development Review Department

- x. Marc A. Ott, City Manager  
Sue Edwards, Assistant City Manager