



MEMORANDUM

TO: Marc Ott, City Manager

FROM: Ed Van Eenoo, Budget Officer

DATE: November 18, 2009

SUBJECT: Fiscal Memo for Item #65

Item #65 on the November 19, 2009 Council Agenda is to approve a resolution supporting sustainable urban agriculture and community gardening and directing the City Manager to take certain actions in support of urban farms and qualified community gardens.

This estimated fiscal impact for current Parks and Recreation Department (PARD) staff to evaluate community garden requests on a case-by-case basis is anticipated to be \$859. This estimate is based on a total of thirty-four hours of staff time from an Administrative Senior, Planner II, Program Coordinator, and a Landscape Architect. Additionally, the Watershed Protection Department (WPD) is estimating 40 hours of staff time will be required for an Engineer Associate C to work with the sustainable food group.

If staff are needed to promote, educate, and certify community garden sites throughout the park system as a program of PARD, the fiscal impact could be approximately \$90,000. This estimate is based on the salary and benefits for adding two new full-time equivalents (FTEs) – one Administrative Senior and one Program Coordinator – to oversee this program.