



**MEMORANDUM**

TO: Marc Ott, City Manager

FROM: Ed Van Eenoo, Budget Officer

DATE: November 18, 2009

SUBJECT: Fiscal Memo for Item #60

Item #60 on the November 19, 2009 Council Agenda is to approve a resolution directing the City Manager to implement new procedures to electronically post draft Council agendas and back up information early, beginning with the January 14, 2010 meeting.

This item has no fiscal impact. Since the process is largely automated, staff from the Communications and Public Information (CPI) Office will manage this effort utilizing current resources.