

RESOLUTION NO.

WHEREAS, it is in the public's best interest to have as much advanced notice of proposed council action as possible; and

WHEREAS, the City must, at a minimum, comply with the notice requirements of the Texas Open Meetings Act; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:

To provide the public with as much advanced notice as possible, the City Manager is directed to implement new procedures that include:

1. beginning electronic posting of each draft Council meeting agenda no later than nine business days in advance of each regularly scheduled Council meeting, with the January 14, 2010 meeting;
2. providing email notification of the electronic posting of the draft agenda to any citizen who requests such notification via the "Austin Notes" email sign-up program on the City of Austin website;
3. including as much back-up information for each draft agenda item as is available at the time of initial electronic posting, and supplementing items on the initial posting with additional back-up information as it becomes available;

4. supplementing the initial electronic posting of the draft agenda with any additional agenda items, including related back-up information for those items, as they become available; and
5. labeling each draft agenda “draft agenda for [date] council meeting” and indicating the date on which each draft agenda is first electronically posted and the date on which each item and the back up for each item is added to the draft agenda.

BE IT FURTHER RESOLVED:

The City Council members shall provide the City Manager’s Agenda Coordinator with “Items From Council” no later than six business days in advance of each regularly scheduled Council meeting, beginning with the January 14, 2010 meeting.

ADOPTED _____, 2009 ATTEST: _____
Shirley A. Gentry
City Clerk