

AGENDA



Thursday, December 10, 2009

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION****Item No. 33**

Subject: Authorize award and execution of Amendment No. 2 to increase the contract amount to the requirements service contract with FOX, SMOLEN & ASSOCIATES, INC., Austin, TX (WBE/FW) for the design and implementation of a public process for input on Austin Energy's long-range energy plan in an estimated amount not to exceed \$40,000, for a revised total contract amount not to exceed \$307,835.

Amount and Source of Funding: Funding in the amount of \$40,000 is available in the Fiscal Year 2009-2010 Operating Budget of Austin Energy.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Sandy Calles, Sr. Buyer/322-6487

Purchasing Language: Contract Amendment.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Boards and Commission Action: Recommended by the Electric Utility Commission.

Prior Council Action: April 24, 2008 – Approved 12-month contract.

This proposed Amendment No. 2, in the amount of \$40,000, will allow the Contractor to continue facilitation of the public involvement process to gather broad and inclusive community input for Austin Energy's long-range energy plan.

In addition, a website (www.AustinSmartEnergy.com) is hosted and maintained by the Contractor, whose services are needed for the duration of the public involvement process. The website is a forum for discussion and assessment of fossil fuel energy options, renewable energy technologies, alternative energy technologies, emerging energy technologies, energy efficiency programs, and customer-generated energy. It includes questions and answers from public meetings, notices of meetings, information regarding Austin Energy and its long-range energy plan, presentations, recommendations by the Austin Generation Resource Planning Task Force, Electric Utility Commission and the Resource Management Commission, and a blog.

City Council approved the original contract on April 24, 2008. Amendment No. 1 was to process an administrative increase in the amount of \$30,000 to allow the contractor to facilitate two additional town hall meetings, handle publicity, complete survey tabulations and presentations.