

Proposed Neighborhood Plan Amendments

2/3 Readings

25-1-801 Definitions

25-1-801 (2): Definition of a Neighborhood Plan Contact Team

- Definition is revised to make it clear that these individuals work to implement an adopted neighborhood plan, and a contact team is a separate body apart from any other existing or future neighborhood organization. The reference to Neighborhood Planning Teams has also been removed. The City still recognizes established Neighborhood Planning Teams that have been functioning as Neighborhood Plan Contact Teams.

25-1-804 Application to Amend a Neighborhood Plan

25-1-804 (B): Establishes when an application to amend a neighborhood plan may be accepted for an individual property

- Clarifies that section refers to individual plan amendments only
- Section is reorganized to require contact teams to wait one year after plan adoption to apply for an individual plan amendment (still have the ability to file at any time during the year after this waiting period). New language was also added to allow neighborhood plan contact teams to give written approval to an applicant to file out of cycle.

25-1-804 (C): Lists the exemption criteria when an application may be accepted outside of the normal requirements

- Reference to the neighborhood contact team was deleted and moved to section 25-1-804 (B). This reorganization requires that contact teams wait one year after plan adoption to apply for an individual plan amendment.
- Deleted duplicate language regarding S.M.A.R.T Housing
- Added language to clarify that City Council can initiate a plan amendment at any time

25-1-804 (E): Addresses when an application may be accepted for a subdistrict or area-wide amendment

- Section was reformatted, content was not changed

25-1-805 Neighborhood Plan Contact Team

New provision will be numbered as 25-1-805 (C)

- Representatives of the contact team shall to the greatest extent possible be drawn from the group of persons involved in the development of the plan
- All other sections will be renumbered accordingly as identified below

25-1-805 (A): creation of a neighborhood plan contact team

- Deleted language that stated the contact team shall be formed prior to the submission of the plan to city council and revised to state that the director shall initiate the formation of a neighborhood plan contact team.

25-1-805 (B): contact team representatives

- Changed the terminology from non-property residents to residential renters
- Changed the terminology from neighborhood associations to neighborhood organization members owning or renting property within the neighborhood plan area

25-1-805 (C): neighborhood plan contact team bylaws

- This section was renumbered and split into (D) and (E). Both of these sections have additional requirements regarding submission of membership lists and bylaws.

25-1-805 (D): letter of recommendation

- Section was renumbered to (F).
- Revised language that a contact team *shall* submit a letter of recommendation prior to the Planning Commission hearing to *may* submit a letter...
- Added language that the letter shall also identify any conflict of interest as defined in their bylaws

25-1-805 (E): conflict of interest

- This section was removed. Any conflict of interest should be addressed in the letter of recommendation submitted by the neighborhood plan contact team

25-1-806 Notice and Public Hearing

New provision will be numbered as 25-1-806 (B)

- The director shall conduct a community meeting on the proposed amendment prior to the Planning Commission hearing date. The director shall give notice under Section 25-1-132(A), Notice of Public Hearing.

25-1-806(D) notice requirements for subdistrict and area-wide amendment

- Renumbered to (E)

- Changes notice requirements from the entire planning area to the proposed amendment boundaries (this affects subdistrict amendments)
- Changes notice requirements from 300 feet to 500 feet for registered neighborhood organizations. This is consistent with other public notice requirements.

25-1-807 Recommendation Criteria

- Renumbered to 25-1-810

25-1-807 (C) applicant must demonstrate that outreach was conducted

- Language was deleted to state the applicant must conduct outreach. Instead a new section was added under *Notice and Public Hearing* to require that the City conduct a community meeting.

New Section—Expiration of Application

- This new section will be numbered 25-1-807
- This section will mirror the expiration requirements for a zoning application. In addition it states that any neighborhood plan application submitted before the effective date of this ordinance expires 180 days after the effective date of this section.

New Sections—Time Limits for Public Hearings

- New sections will be added to prescribe time limits to hold public hearings for Planning Commission and City Council. These new sections will be similar to time limits that have been established for zoning applications.