

## AGENDA



Thursday, December 17, 2009

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 65

**Subject:** Authorize award and execution of a 36-month requirements supply and service contract with TED'S TREES, LTD, Austin, TX for tree supply and planting services, tree watering services, and irrigation installation services in an estimated amount not to exceed \$837,906.

**Amount and Source of Funding:** Funding is available in the Fiscal Year 2009-2010 Capital Budget of the Austin Water Utility.

**Fiscal Note:** A fiscal note is attached.

**For More Information:** Roy Rivers, Buyer II, 974-2596

**Purchasing Language:** Lowest bid meeting specifications of six bids received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

**Boards and Commission Action:** Recommended by the Water & Wastewater Commission.

This contract is for the supply and planting of new trees, tree watering services, and irrigation installation services to various locations throughout the City. This work is necessary to complete Austin Water Utility's (AWU) obligation to the former Watershed Protection and Development Review Department (WPDR) as part of the Austin Clean Water Program (ACWP) construction.

During the ACWP construction, trees were required to be removed to allow construction of the improvements. The caliper inches of trees removed were recorded by WPDR (currently, Planning and Development Review Department). AWU owes a balance of 1,365 caliper inches of new plantings which is equivalent to approximately 455 trees. It is anticipated that the majority of the tree planting and irrigation installations will be completed within the first two years of the contract and the the third year will provide primarily watering services. The contract also includes a two-year warranty/repair or replacement guarantee for the plantings and irrigation systems.

As each project location is defined, a specific "work assignment" will be given to the contractor to complete the scope of work at the rates identified by unit prices included in the contract. This contracting method allows for the flexibility of determining project sites and scopes of work based on priorities designated by the city at different times during the contract period.

MBE/WBE solicited: 0/0

MBE/WBE bid: 0/0

**PRICE ANALYSIS**

- a. Adequate competition.
- b. One hundred sixty-seven notices were sent. There are no known MBE/WBEs available for these services. Six bids were received.

c. The pricing offered represents a 9% increase to the last contract award in August 2006.

#### APPROVAL JUSTIFICATION

a. Lowest bid received meeting specifications.

b. The Purchasing Office concurs with the Public Works Department's recommended award.

c. Advertised in the Austin American-Statesman and on the Internet.