

AGENDA



Thursday, December 17, 2009

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**
Item No. 77

Subject: Authorize award and execution of a 36-month requirements supply contract with SPARTAN CHASSIS, INC., Mesquite, TX to provide captive repair parts for Spartan fire apparatus chassis in an estimated amount not to exceed \$252,200, with three 12-month extension options in estimated amounts not to exceed \$97,020 for the first extension option, \$106,722 for the second extension option, and \$117,394 for the third extension option, for a total estimated contract amount not to exceed \$573,336.

Amount and Source of Funding: Funding in the amount of \$60,000 is available in the Fiscal Year 2009-2010 Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding for the remaining 27 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Sharon Patterson, Senior Buyer, 972-4014

Purchasing Language: Lowest bid of two bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract is for the purchase of captive repair parts for Spartan chassis. Spartan is the Original Equipment Manufacturer of 24 chassis in the Austin Fire Department's Fleet of fire trucks. Currently, there are 23 engine bodies and one ladder body mounted on Spartan chassis.

The Contractor will provide original manufactured repair parts on an as-needed basis for use in the daily operations of general repair and maintenance services performed by City mechanics at Service Center No. 6.

This contract is necessary to support the Fleet Service Center with a reliable and continuous source of supply to purchase these captive repair parts.

MBE/WBE solicited: 0/0 MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Sixteen notices were sent. There are no known MBE/WBEs available for this commodity. Two bids were received.
- c. The pricing offered represents a 3% increase to the last contract award in January 2005.

APPROVAL JUSTIFICATION

- a. Lowest bid received.
- b. The Purchasing Office concurs with the Fleet Services Division's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.