

AGENDA



Thursday, December 17, 2009

Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION

Item No. 79

Subject: Authorize award, negotiation, and execution of a 12-month service agreement with SAFETY SOLUTIONS, INC., Austin, TX to provide safety program management services for \$735 Million in construction projects anticipated to be included in the Rolling Owner Controlled Insurance Program (ROCIP V) in an estimated amount of \$89,625.

Amount and Source of Funding: Funding is available in the Fiscal Year 2009-2010 Capital Budgets of Austin Water Utility, Parks and Recreation Department, and the Library Department.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Malinda Horitski, Buyer II, 512-974-2651

Purchasing Language: Best evaluated proposal of four proposals received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This is a 12-month contract for safety program management services for a Rolling Owner Controlled Insurance Program (ROCIP V). The ROCIP assures availability of insurance for small contractors and offers the economy of volume insurance buying at reduced costs through a strong safety program. During the term of this contract, the City will review ways to enhance its safety programs and explore options for going forward.

The City has identified 42 projects totaling approximately \$735 Million in construction values as initial candidates for inclusion in the program. However, it is mandatory that any construction project that is eligible for inclusion in this program by meeting certain defined program parameters be included in the program.

The safety program management services provided under this contract include revising the ROCIP Construction Safety Manual and Master Bid Document specifications that are applicable to each project, approving the minimum qualifications of each General Contractor's on-site designated safety manager, conducting assessments of each General Contractors' safety program, providing consulting services in order to rectify all deficiencies found within the programs assessed, coordinating jobsite safety inspections with city and insurance carrier safety staff during critical stages of work, and collecting safety related statistics from each project included in the program which is necessary for the successful management of the safety program.

To ensure a strong safety program, the City also has a safety consultant on staff dedicated 100% to the ROCIP program. This consultant conducts mandatory safety orientation for all contractors before they begin work on the jobsite, coordinates jobsite safety inspections with both the insurance carrier safety personnel and Safety Solutions, and investigates accidents that occur on jobsites. This safety team has authority to shut down work at any jobsite where an imminent danger or serious safety violation is found.

Administrative Services for the ROCIP program are being procured through a separate solicitation.

MBE/WBE solicited: 23/28 MBE/WBE bid: 0/0

PROPOSAL ANALYSIS

- a. Adequate competition.
- b. Five hundred sixty-seven notices were issued, including 23 MBEs and 28 WBEs. One proposal was received. Two "No Offer" responses were received.

APPROVAL JUSTIFICATION

- a. Best evaluated proposal. Safety Solutions Inc. is the current provider of this service.
- b. The Purchasing Office concurs with HRD/Risk Management's recommended award.
- c. Advertised in the Austin American Statesman and on the Internet.