

AGENDA



Thursday, February 4, 2010

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 22

Subject: Authorize award and execution of a 36-month requirements supply contract with VWR INTERNATIONAL, LLC, Suwanee, GA for the purchase of laboratory supplies in an estimated amount not to exceed \$540,000, with three 12-month extension options in an estimated amount not to exceed \$180,000 per extension option, for a total estimated contract amount not to exceed \$1,080,000.

Amount and Source of Funding: Funding in the amount of \$120,000 is available in the Fiscal Year 2009-2010 Operating Budget of the Austin Water Utility. Funding for the remaining 28 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Roy Rivers, Buyer II / 974-2596

Purchasing Language: Lowest bid meeting specifications of four bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Boards and Commission Action: Recommended by the Water and Wastewater Commission.

This contract is for the purchase of necessary laboratory supplies (such as beakers, pipets, vials, filters, flasks, petri dishes, gloves) required to conduct daily operations by the Austin Water Utility's laboratories. This contract will be used to procure both expendable and reusable supplies for the four laboratory sites on an as needed basis. Under this contract, the laboratories will be able to purchase all items in the VWR International catalog with the exception of chemicals.

MBE/WBE solicited: 4/1 MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Two hundred forty-six notices were sent, including four MBEs and one WBE. Four bids were received, with no response from the MBEs/WBE.
- c. The pricing offered represents a 3% increase to the last contract award in August 2006.

APPROVAL JUSTIFICATION

- a. Lowest bid received meeting specifications. VWR International is not the current provider of these products.
- b. The Purchasing Office concurs with Austin Water Utility's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.