



**Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) &  
Small Business Enterprise Procurement Program Advisory Committee**

**December 1, 2009**

**Board & Commission Room 1101**

**301 W. 2<sup>nd</sup> Street, City Hall**

**Austin, Texas**

**5:30 p.m.**

**AGENDA**

**1. CALL TO ORDER**

**2. APPROVAL OF MINUTES**

Approval of the committee minutes from the November 9, 2009 regular meeting.

**3. CITIZEN COMMUNICATION: GENERAL**

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

**4. NEW BUSINESS**

- a. Update from Catellus regarding the minority participation on the Mueller project.
- b. Update from Simon Property Group, Inc. regarding minority participation on The Domain project.

**5. OLD BUSINESS**

- a. Discussion and possible action regarding current implementation of the Good Faith Effort Process.
- b. Discussion of a subcontractor's possible course of action regarding a prime contractor's violation of the MBE/WBE Ordinance.
- c. Discussion and possible action regarding the Purchasing Department's Rule Update.
- d. Update from the Parks and Recreation Department (PARC) regarding the progress they are having implementing their own Job Order Contracting processes and program.

**6. STAFF BRIEFINGS**

Update on improvements at the Small and Minority Business Resources (SMBR) department regarding programs, processes, technology, and organizational changes.

**7. AGENDA ITEMS**

Discussion and possible action on setting agenda items for the next meeting- January 5, 2010.

**8. ADJOURNMENT**

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Deanna Brown at Small & Minority Business Resources Department, at 974-7612, for additional information; TTY users route through Relay Texas at 711.

For more information on the Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) & Small Business Enterprise Procurement Program Advisory Committee, please contact Deanna Brown at 974-7612.