



**Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) &
Small Business Enterprise Procurement Program Advisory Committee**

March 2, 2010

Board & Commission Room 1101

301 W. 2nd Street, City Hall

Austin, Texas

5:30 p.m.

AGENDA

1. CALL TO ORDER

2. APPROVAL OF MINUTES

Approval of the committee minutes from the February 2, 2010 regular meeting.

3. CITIZEN COMMUNICATION: GENERAL

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

4. OLD BUSINESS

For discussion and possible action on recommendations to City Council (2-1-163(B))

- a. Job Order Contracting program (Report Submitted to the Advisory Committee from the Contract and Land Management Department)
- b. Public Comments received on the proposed MBE/WBE Procurement Program Rules during the posting period (Report Submitted to the Advisory Committee from the Small & Minority Business Resources (SMBR) Department)
- c. Commodity Code improvements (Report Submitted to the Advisory Committee from Public Works Department and Purchasing Office)

5. NEW BUSINESS

- a. Discussion regarding MBE/WBE and Small Business Advisory Committee roles and responsibilities (Committee Bylaws and Boards and Commission Ordinance Attached)

6. STAFF REPORTS

- a. Monthly report from Small & Minority Business Resources (SMBR) on Request for Changes and Council Awards

7. AGENDA ITEMS

Discussion and possible action on setting agenda items for the next meeting: April 6, 2010.

8. ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Deanna Brown at Small & Minority Business Resources Department, at 974-7612, for additional information; TTY users route through Relay Texas at 711. For more information on the Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) & Small Business Enterprise Procurement Program Advisory Committee, please contact Deanna Brown at 974-7612.