



**Construction Advisory Committee
MINUTES**

**REGULAR MEETING
Tuesday, March 16, 2010**

**The Construction Advisory Committee convened in a regular meeting on Tuesday, March 16, 2010
505 Barton Springs Road, 13th Floor, Director's Conference Room, Austin, Texas.**

Chairman Conrad Masters called the Board Meeting to order at 10:18 a.m.

Board Members in Attendance:

Conrad Masters – Chairman
Martin Prisant
Eddie Hurst
Emily Timm
Gaynell Wilson

Members Absent:

Ira Crofford – Vice Chairman
Calvin Williams

Staff in Attendance:

Robert Hinojosa, Acting Director - Public Works Department
Keri Juarez, Division Manager – Public Works Department
Susan Garnett, Executive Assistant - Public Works Department
Frank Mays, Contract Compliance Manager - Contract and Land Management Department

1. CITIZEN COMMUNICATION: GENERAL

None

2. APPROVAL OF MINUTES

Conrad Masters motioned to approve minutes. Emily Timm seconded. Motion passed.

3. NEW BUSINESS

- Chairman Masters requested committee to review the 2008-2009 Annual Report and Work Plan, and track the progress of past requests made by the committee. Eddie Hurst volunteered to

compile a list to review at the next meeting on April 20, 2010. Members discussed the current Work Plan and requested to add administrative and staff requirement to Part 2.4, including Prevailing Wage reporting and M/WBE Bid Matrix. Emily Timm motioned to complete Annual Report and Work Plan by April 2010. Motion seconded by Martin Prisant. Motion passed.

- Keri Juarez updated committee on new contract language that will require contractors to provide proof that all construction workers covered by prevailing wage determination have 10-hour OSHA training by September 2010, and 30-hour OSHA training for all safety representatives.

4. OLD BUSINESS

- Discussion with city staff regarding recent compliance efforts, violations, related reports, wages, and/or wage enforcement.
- Committee agreed to review Wage Compliance Pamphlet and approve for distribution by next meeting on April 20, 2010. Chairman Master motioned for staff to provide report on the Green Water Treatment Plant and Seaholm Power Plant redevelopment projects. Motion seconded by Martin Prisant. Motion passed.
- Committee agreed to review Pre-Bid/Pre-Con presentation script and handouts to discuss in April 20th meeting.

5. FUTURE AGENDA ITEMS

- Committee updates of 2008-2009 Annual Report and Work Plan.
- Update from Fred Evans on Green Water Treatment Plant and Seaholm Power Plant redevelopment projects.

6. NEXT MEETING (April 20, 2010)

ADJOURN

- *Chairman Masters motioned to adjourn. Vice Chairman Crofford seconded motion. Motion passed and Chairman Masters adjourned the meeting at 10:54 a.m.*