



**Construction Advisory Committee
MINUTES**

**SPECIAL CALLED MEETING
Tuesday, May 18, 2010**

**The Construction Advisory Committee convened in a regular meeting on Tuesday, May 18, 2010
505 Barton Springs Road, 13th Floor, Director's Conference Room, Austin, Texas.**

Chairman Conrad Masters called the Board Meeting to order at 10:00 a.m.

Board Members in Attendance:

Conrad Masters – Chairman
Martin Prisant
Emily Timm
Calvin Williams
Gaynell Wilson

Members Absent:

Ira Crofford – Vice Chairman
Eddie Hurst

Staff in Attendance:

Robert Hinojosa, Acting Director - Public Works Department
Susan Garnett, Executive Assistant - Public Works Department
Frank Mays, Contract Compliance Manager - Contract and Land Management Department

1. CITIZEN COMMUNICATION: GENERAL

None

2. APPROVAL OF MINUTES

The minutes from the meeting of 04/27/2010 were approved on Board Member Masters' motion, Board Member Prisant's second on a 4-0 vote.

3. NEW BUSINESS

4. OLD BUSINESS

- Discussion with city staff regarding recent compliance efforts, violations, related reports, wages, and/or wage enforcement.

- Committee reviewed 2009-2010 Annual Work Plan and made updates and changes as appropriate. Committee requested various updates from staff for the upcoming June meeting. The motion to request that Robert Hinojosa provide them with a response from Council regarding the memo sent in November 2009 on prevailing wage enforcement was approved on Board Member Prisant's motion, Board Member Williams' second on a 5-0 vote.

5. FUTURE AGENDA ITEMS

- Update from Robert Hinojosa on Wage Review Report.
- Frank Mays to issue final copy of wage compliance pamphlets.
- Rosie Truelove to present Contractor evaluation criteria matrix.
- Committee updates of 2009-2010 Annual Report and Work Plan.

6. NEXT MEETING (June 15, 2010)

ADJOURN

- *A motion to adjourn at 11:00 a.m. was approved on Chairman Master's motion, Board Member Williams' second on a 5-0 vote.*