

## AGENDA



Thursday, June 10, 2010

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION**
**Item No. 20**

**Subject:** Authorize award and execution of a 36-month requirements supply contract with RECYCLED ENGINE COOLANT, INC., Buda, TX for the supply of recycled antifreeze in an estimated amount not to exceed \$436,800, with three 12-month extension options in an estimated amount not to exceed \$207,360 for the first extension option, \$248,832 for second extension option, and \$298,598 for the third extension option, for a total estimated contract amount not to exceed \$1,191,590.

**Amount and Source of Funding:** Funding in the amount \$40,000 is available in the Fiscal Year 2009-2010 Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding for the remaining 32 months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Wilbur Jones, Buyer I/972-4013

**Purchasing Language:** Sole bid received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore no goals were established for this solicitation.

This supply contract will provide various types of recycled antifreeze for City vehicles and equipment. The supplier, Recycled Engine Coolant, Inc. will also collect the City's waste antifreeze and recycle it. Recycled antifreeze is made using an organic acid-based technology and is compatible with the American Society for Testing and Materials requirements for gasoline and diesel engines.

This contract is required to provide the Fleet Service Centers with a continuous source of recycled antifreeze in support of the daily automotive and equipment maintenance operations.

MBE/WBE solicited: 2/1

MBE/WBE bid: 0/0

**PRICE ANALYSIS**

- a. Sole bidder. The bid opening was extended in an attempt to get additional bids. The only other known bidder stated that they were not interested in submitting an offer to the City at this time.
- b. Fifty-eight notices were sent, including two MBEs and one WBE. There was no response from the MBE/WBEs.
- c. The pricing offered represents a 23% decrease from the last contract award in March 2008. This decrease is due to a large decrease in one of the component products that is used in the production of this product.

**APPROVAL JUSTIFICATION**

- a. Sole bid received. Recycled Engine Coolant, Inc is the current supplier of this product.
- b. The Purchasing Office concurs with the Fleet Services Division's recommended award.

c. Advertised in the Austin American-Statesman and on the Internet.