



**Sustainable Food Policy Board
Executive Committee**

**APPROVED
APRIL MEETING MINUTES
Monday, April 19, 2010**

The Executive Committee of the Sustainable Food Policy Board (SFPB) convened on Tuesday, April 19, 2010 at City Hall– Boards & Commissions Room, 302 W. Second Street, Austin, TX 78701

Chair Marla Camp called the meeting to order at 12:39pm

Committee Members in Attendance:

Allison Beadle, Food Production & Business Subcommittee Chair
Marla Camp, Sustainable Food Policy Board - Chair
Ronda Rutledge, Access & Wellness Committee Chair
Melanie McAfee, Sustainable Food Policy Board - Vice Chair

Staff in Attendance:

Vince Cobalis, HHSD
Linda Terry, HHSD
Margaret Russell, PARD

1. CITIZENS COMMUNICATION:

Ross Smith – Spoke on agenda item 4.
Paula McDermott – Spoke on agenda item 3A

2. REVIEW AND APPROVE MINUTES OF MARCH 15, 2010:

Committee Chair Ronda Rutledge suggested to change item 3A line 4 to add a comma between stores and communication; and Committee Chair Allison Beadle suggested to change in item 3B, second bullet second line to remove “a letter”; and on item C to remove the last sentence “Chair Marla Camp will work with Committee Member Arthur D’Andrea on language to be submitted to the full board”. Committee Chair Ronda Rutledge made the motion to approve the March 15, 2010 meeting minutes as amended. The motion was seconded by Committee Chair Allison Beadle. Motion passed with a vote 4-0-0.

3. DISCUSS AND TAKE APPROPRIATE ACTION

A. Food Access and Wellness Committee, April 12, 2010 Meeting

Committee Chair Ronda Rutledge reported:

- the proposed priorities for the committee, and developed a job descriptions for interns to post at the various schools to work with the Sustainable Food Policy Board. No action taken.
- on her presentation to Healthy Foods Advisory Committee that was presented on April 6, 2010 where the ordinances were reiterated to the state, she discussed the two resolutions, looking at food nutrition educational campaigns created by the state that should include strong emphasis growing and consuming locally sustainable raised foods and school systems mandating locally and sustainably grown foods be incorporated into their food service purchasing programs and include growing food in a school garden and cooking classes be included into their curriculum and state level regulations to examine and remove unnecessary barriers for small farmer and food producers. No action taken.

B. Food Production and Business Committee, April 13, 2010 Meeting

Committee Chair Allison Beadle reported:

- that the committee would present to the full board a letter in support of the farmer’s market. No action taken

- the committee had some edits to the fee meter criteria which included redefining the use of irrigation systems are to be used for food production; under the community garden issue to specify that there be a 10 plot minimum and for community gardens on private land meet longevity are the edits that went to the working group for the recommendations that will be going to Mayor and Council. The edits will be compiled and put into a letter to Austin Water Utility. No action taken

4. REVIEW REPORT FROM MARGARET RUSSELL ON STATUS OF COMMUNITY GARDENS RESOLUTION

The committee received an update from Margaret Russell on the status of the community gardens resolution. Margaret Russell advised the Committee that the next meeting would be with Assistant City Manager, Council Aid and the working group would present the plan to the Sustainable Food Policy Board on April 26, 2010. No action taken.

5. DISCUSS AND TAKE APPROPRIATE ACTION ON FUTURE SFPB AGENDA ITEMS

- Budget Presentation by David Lurie, Director Health & Human Services Department – May, 24, 2010
- Discuss a motion for the Sustainable Food Policy Board to recommend a local procurement policy for City and County venues.
- Election of Officers – July 26, 2010.

The committee would like to discuss at the April 26, 2010 board meeting:

- Discussion of internship job description posting and application process
- Review recommendations from City staff on Community Gardens/Urban Farms Resolution from Margaret Russell.
- Discuss and approve final statement from the Sustainable Food Policy Board to Health & Human Services Department defining farmer's market as a unique event.
- Receive an update on code amendments all food sampling at farmer's market and resolution relating to sale of hot food at farmer's market from Shannon Jones, Assistant Director HHSD – Public Health.

ADJOURNMENT: The meeting was adjourned at 1:45pm.