



WATER AND WASTEWATER COMMISSION REGULAR MEETING MINUTES

The Water and Wastewater Commission convened in a regular meeting on December 9, 2009 at Waller Creek Center, 624 East 10th Street, Room 104, in Austin, Texas.

Commission Members in Attendance:

Chair Mario A. Espinoza, Vice Chair Gwen Webb, Sarah B. Faust, Aaron Googins, Dale Gray, and Chien Lee (Chien Lee arrived at 6:07 p.m.)

Staff in Attendance:

Greg Meszaros, Director, David Anders, George Calhoun, David Juarez, Denise Avery, Orren West, Joe Hoepken, Mark Schruben, Dan Warth, Jim Steed, Gary Quick, Kathi Flowers, James King, Drema Gross, Aldo Ranzani, Kevin Sweat, Brian Long, Rowman Grisalva, Ayman Banyani, and Felicia Cancino

A. CALL TO ORDER – December 9, 2009, 6:00 p.m.

B. CITIZEN COMMUNICATION

Citizens who wish to speak on an item will have a maximum of three minutes each to address the Commission, when recognized by the Chairperson

C. APPROVAL OF MINUTES

The meeting minutes from the November 10, 2009 Water & Wastewater Commission regular meeting were approved unanimously on Commissioner Gray's motion and Commissioner Webb's second. Commissioner Lee was not present to vote on this item.

D. DIRECTOR'S BRIEFING ITEMS

None

**E. ITEMS FOR COMMISSION'S REVIEW AND RECOMMENDATION FOR APPROVAL
TO CITY COUNCIL**

Commissioner's consented on items 1, 2, 3, 5, 6, 7, 8, 9, 10, 12, 15, 18, 22, 24, 25, 26, 27, and 29. Commissioner's pulled items 4, 30, and 31 for discussion.

1. Recommend approval to award and execute a 24-month requirements supply and service contract with **TED'S TREES, LTD**, Austin, TX for tree supply and planting services, tree watering services, and irrigation installation services in an estimated amount not to exceed \$630,207. **Item passed unanimously on Commissioner Webb's motion and Commissioner Googins' second. Commissioner Lee was not present to vote on this item.**
2. Recommend approval to award and execute a contract through the Texas Local Government Purchasing Cooperative (BuyBoard) with **UNDERGROUND, INC.**, Pearland, TX, for the purchase of Cues sewer inspection camera system equipment in an amount not to exceed \$85,094.60.
Item passed unanimously on Commissioner Webb's motion and Commissioner Googins' second. Commissioner Lee was not present to vote on this item.
3. Recommend approval to award and execute an Advance Funding Agreement between the City of Austin and the **Texas Department of Transportation (TxDOT)** for construction (relocation) of waterlines within the State's contract to widen State Highway (SH) 71 from west of Arroyo Canyon to west of Southwest Parkway, in an amount not to exceed \$715,000. **Item passed unanimously on Commissioner Webb's motion and Commissioner Googins' second. Commissioner Lee was not present to vote on this item.**
4. Recommend approval to negotiate and execute an amendment to the professional services agreement with **PARSONS WATER & INFRASTRUCTURE, INC.**, Austin, TX, for construction phase engineering services and construction inspection for the Downtown Wastewater Tunnel Project in the amount of \$5,288,039, for a total contract amount not to exceed \$10,510,910. **Item failed due to the lack of four affirmative votes on Commissioner Webb's motion and Commissioner Espinoza's second. Commissioner's consenting were Webb, Espinoza and Googin's, Commissioner Faust abstained and Commissioner Gray recused due to a potential conflict of interest. Commissioner Lee was not present to vote on this item.**

5. Recommend approval to execute a construction contract with **T. MORALES ELECTRIC AND CONTROLS, LTD** (MBE/MH - 89.60%), Florence, TX, for the replacement and installation of Supervisory Control and Data Acquisition (SCADA) equipment at seventeen (17) of Austin Water's lift station sites, for an amount of \$412,400 plus a contingency amount of \$65,000, for a total amount not to exceed \$477,400. **Item passed unanimously on Commissioner Webb's motion and Commissioner Googins' second. Commissioner Lee was not present to vote on this item.**
6. Recommend approval to execute a construction contract with **AUSTIN ENGINEERING CO., INC.**, Austin, Texas, for the South IH-35 Water Transmission Main, Segment 4 in the amount of \$717,222.50 plus a \$35,861.13 contingency for a total contract amount not to exceed \$753,083.63. **Item passed unanimously on Commissioner Webb's motion and Commissioner Googins' second. Commissioner Lee was not present to vote on this item.**
7. Recommend approval to execute **Change Order #3** to the construction contract with **PATIN CONSTRUCTION, LLC**, Hutto, TX, for the 23rd Streetscape Improvements in the amount of \$69,996.25, for a total contract amount not to exceed \$939,149.91. **Item passed unanimously on Commissioner Webb's motion and Commissioner Googins' second. Commissioner Lee was not present to vote on this item.**
8. Recommend approval of an ordinance amending the Fiscal Year 2009-10 Austin Water Utility Capital Budget of Ordinance 20090914-003 to appropriate \$31,815,000 for the design and construction of the **Hornsby Bend Biosolids Plant Upgrades**. **Item passed unanimously on Commissioner Webb's motion and Commissioner Googins' second. Commissioner Lee was not present to vote on this item.**
9. Recommend approval of an ordinance authorizing the issuance of City of Austin, Water and Wastewater System **Revenue Bonds, Series 2010**, in an amount not to exceed \$31,815,000, and approving related documents. **Item passed unanimously on Commissioner Webb's motion and Commissioner Googins' second. Commissioner Lee was not present to vote on this item.**
10. Recommend approval to execute a construction contract with **CHASCO CONSTRUCTORS, LTD., L.L.P.**, Round Rock, TX, for the Hornsby Bend Biosolids Management Facility – New Concrete Compost Pad in the amount of \$6,318,000 plus a \$631,800 contingency, for a total contract amount not to exceed \$6,949,800. **Item passed unanimously on Commissioner Webb's motion and Commissioner Googins' second. Commissioner Lee was not present to vote on this item.**

11. Recommend approval of the issuance of a Letter of Intent for a rebate to **ASSET PLUS** for the installation of 542 water efficient toilets at **Trestles of Austin Apartments**, in an amount not to exceed \$108,400. **This item was postponed by staff.**
12. Recommend approval of the issuance of a Letter of Intent for a rebate to **ASSET PLUS** for the installation of 481 water efficient toilets at **Ashbury Parke Apartments**, in an amount not to exceed \$96,200. **Item passed unanimously on Commissioner Webb's motion and Commissioner Googins' second. Commissioner Lee was not present to vote on this item.**
13. Recommend approval of the issuance of a Letter of Intent for a rebate in to **ASSET PLUS** for the installation of 293 water efficient toilets at **Audubon Square Apartments**, an amount not to exceed \$58,600. **This item was postponed by staff.**
14. Recommend approval of the issuance of a Letter of Intent for a rebate to **AUSTIN MANAGEMENT GROUP** for the installation of 262 water efficient toilets at **Cascades Apartments**, in an amount not to exceed \$52,400. **This item was postponed by staff.**
15. Recommend approval of the issuance of a Letter of Intent for a rebate to **COPPER MILL APARTMENT HOMES** for the installation of 434 water efficient toilets at the **Copper Mill Apartment Homes**, in an amount not to exceed \$86,800. **Item passed unanimously on Commissioner Webb's motion and Commissioner Googins' second. Commissioner Lee was not present to vote on this item.**
16. Recommend approval of the issuance of a Letter of Intent for a rebate to **ASSET PLUS** for the installation of 308 water efficient toilets at **Harpers Creek Apartments**, in an amount not to exceed \$61,600. **This item was postponed by staff.**
17. Recommend approval of the issuance of a Letter of Intent for a rebate to **JEFFERSON AT THE ARBORETUM** for the installation of 560 water efficient toilets at **Jefferson at the Arboretum Apartments**, in an amount not to exceed \$112,000. **This item was postponed by staff.**
18. Recommend approval of the issuance of a Letter of Intent for a rebate to **LOGANS MILL** for the installation of 322 water efficient toilets at **Logans Mill Apartments**, in an amount not to exceed \$64,400. **Item passed unanimously on Commissioner Webb's motion and Commissioner Googins' second. Commissioner Lee was not present to vote on this item.**
19. Recommend approval of the issuance of a Letter of Intent for a rebate to **FREE TOILET REPLACEMENTS, INC.** for the installation of 271 water efficient toilets at the **Woods on Barton Skyway**, in an amount not to exceed \$54,200. **This item was postponed by staff.**

20. Recommend approval of the issuance of a Letter of Intent for a rebate to **ASSET PLUS** for the installation of 272 water efficient toilets at **Arbors of Austin Apartments**, in an amount not to exceed \$54,400. **This item was postponed by staff.**
21. Recommend approval of the issuance of a Letter of Intent for a rebate to **JIM REGAN** for the installation of 392 water efficient toilets at the **Travis Park Apartments**, in an amount not to exceed \$78,400. **This item was postponed by staff.**
22. Recommend approval of the issuance of a Letter of Intent for a rebate to **JIM REGAN** for the installation of 369 water efficient toilets at the **Woodmeade Apartments**, in an amount not to exceed \$73,800. **Item passed unanimously on Commissioner Webb's motion and Commissioner Googins' second. Commissioner Lee was not present to vote on this item.**
23. Recommend approval of the issuance of a Letter of Intent for a rebate to **FREE TOILET REPLACEMENTS, INC.** for the installation of 378 water efficient toilets at **Travis Station**, in an amount not to exceed \$75,600. **This item was postponed by staff.**
24. Recommend approval of the issuance of a Letter of Intent for a rebate to **THE FOREST APARTMENTS** for the installation of 273 water efficient toilets at **The Forest Apartments**, in an amount not to exceed \$54,600. **Item passed unanimously on Commissioner Webb's motion and Commissioner Googins' second. Commissioner Lee was not present to vote on this item.**
25. Recommend approval of the issuance of a Letter of Intent for a rebate to **RESEARCH POINTE APARTMENTS** for the installation of 342 water efficient toilets at **Research Pointe Apartments**, in an amount not to exceed \$68,400. **Item passed unanimously on Commissioner Webb's motion and Commissioner Googins' second. Commissioner Lee was not present to vote on this item.**
26. Recommend approval of the issuance of a Letter of Intent for a rebate to **ASSET PLUS** for the installation of 370 water efficient toilets at **Polo Club Apartments**, in an amount not to exceed \$74,000. **Item passed unanimously on Commissioner Webb's motion and Commissioner Googins' second. Commissioner Lee was not present to vote on this item.**
27. Recommend approval of the issuance of a Letter of Intent for a rebate to **ASSET PLUS** for the installation of 321 water efficient toilets at **Pinto Creek Apartments**, in an amount not to exceed \$64,200. **Item passed unanimously on Commissioner Webb's motion and Commissioner Googins' second. Commissioner Lee was not present to vote on this item.**

28. Recommend approval of the issuance of a Letter of Intent for a rebate to **FREE TOILET REPLACEMENTS, INC.** for the installation of 476 water efficient toilets at the **Oak Hollow Apartment Homes**, in an amount not to exceed \$95,200. **This item was postponed by staff.**
29. Recommend approval of the issuance of a Letter of Intent for a rebate to **NORTHWEST HILLS** for the installation of 364 water efficient toilets at the **Northwest Hills Apartments**, in an amount not to exceed \$72,800. **Item passed unanimously on Commissioner Webb's motion and Commissioner Googins' second. Commissioner Lee was not present to vote on this item.**
30. Recommend approval to adopt a resolution consenting to the annexation of 33.93 acres into **Moore's Crossing Municipal Utility District ("MUD")**. **Item passed unanimously on Commissioner Googins motion and Commissioner Gray's second.**
31. Recommend approval to execute a professional services agreement with **CAMP DRESSER & MCKEE (CDM), INC.**, Austin, TX, to provide engineering services for the Hornsby Bend Biosolids Management Plant Master Plan in an amount not to exceed \$1,500,000. **Item failed due to lack of four affirmative votes on Commissioner Faust's motion and Commissioner Gray's second. Commissioner's consenting were Gray, Espinoza and Faust, Commissioner Webb abstained and Commissioner's Googins and Lee recused due to a potential conflict of interest.**

F. VOTING ITEMS FROM COMMISSION

1. 2010 Water and Wastewater Commission Meeting Schedule
Item passed unanimously on Commissioner Googins motion and Commissioner Webb's second.
2. Water and Wastewater Commission Annual Workplan Session
(January 2010 or February 2010)
Commissioner Webb proposed February 2010 WWW Commission meeting and Commissioner Lee seconded the motion. Item passed unanimously.

G. REPORTS BY COMMISSION SUBCOMMITTEE

None

H. NON VOTING DISCUSSION ITEMS

Briefing by staff – Hornsby Bend Facility Digester Improvements
Greg Meszaros, Director presented the information and addressed the Commissioners questions and concerns.

I. STAFF BRIEFINGS, PRESENTATIONS, AND OR REPORTS

None

J. FUTURE AGENDA ITEMS

K. ADJOURN

Chair Espinoza adjourned the meeting at 6:19 p.m. with no objection.