



Item 62

Advance Medical Services

6448 E. Hwy 290 – Ste B102
Austin, Texas 78723
Phone (512) 371-8876
Fax (512) 371-8881
Toll-Free (800) 961-9668

36 Months Contract for Medical Supplies with a renewable 3 One year option.

Estimated value over \$2,000,000 dollars. Asking council to offer re-bid of this award with proper information and pre-bid fact finding opportunity.

Lack of Opportunity and Information for a Competitive Bid Process on such a large commodity contract. Issues were addressed to purchasing officer to address and/or correct with consideration for all bidder. Only 3 bids packages were submitted, however they seems to lack all request information required to be acceptable. **The Bid Package lacked sufficient information to allow a new vendor to compete. The bid seem to be modified for the current vendor in place. Issues are listed below.**

Issues:

- 1) Bid Issued on 3/15/2010 with close date of 3/30/2010. Total of 15 days. Question period was 3/15 to 3/23/2010. Total of 7 days. After several request for extension it was issued on 3/30/2010 bid opening date. Extension period was from 3/30 to 4/8/2010. Total of 8 days. Question period was from 3/30 to 4/2/2010. Total of 3 days. **Total Bid Days were 23 and question days were 10 days. Not enough timeframe to submit a competitive bid.**
- 2) **Bidding Items Information in Bid Sheet Section 1. This lacked sufficient information to due to no true Manufacturer Product information.** Only if you had access to the current vendor McKesson Inventory system, then you could get more correct product information. True Manufacturer part number would allow you to match item or offer true equivalent product and packaging. Vendor Abbreviation used were not clearly recognizable. **This discouraged many vendors from bidding.**
- 3) **Bidding items Information in Bid Section 2 Attachment B lacked sufficient information as Section 1.** The Question Q8 asked about published price list required. The answer stated the vendor shall provide a price list upon which the discount from list price for items in Attachment B. **This attachment has 345 line item from over 35 different manufacturer. You would have to have a open account with each manufacturer to get a current published list.** This could take up to 30 days to open accounts. **No bids submitted these price lists making them incomplete from reading this.**
- 4) **Bidder must offer a Computer System information with very little detail and options.** They should have had a pre-bid conference to address this major topic. None was given.
- 5) **No small Business goals established.** Austin area has over 35 small businesses that supply these same products. Any award amount from this bid would create jobs for the local community.

Please contact me directly for more detail on this matter.

Respectfully Submitted.

Kenneth Gossip 

Kenneth Gossip
President

Late Backup

Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Backup Material

60. Authorize award and execution of a 36-month requirements supply contract with MIDWAY AUTO SUPPLY, INC., Dallas, TX to provide automotive filters in an estimated amount not to exceed \$910,000, with three 12-month extension options in estimated amounts not to exceed \$432,000 for the first extension option, \$518,400 for the second extension option, and \$622,080 for the third extension option, for a total estimated contract amount not to exceed \$2,482,480. Funding in the amount of \$62,500 is available in the Fiscal Year 2009-2010 Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding for the remaining 33 months of the original contract period and extension options is contingent upon available funding in future budgets. Lowest bid meeting specification of ten bids received. This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Backup Material

61. Authorize award and execution of a contract through the Texas Local Government Purchasing Cooperative (BuyBoard) with WHEELED COACH INDUSTRIES, Winter Park, FL, for the purchase of one ambulance in an amount not to exceed \$161,746.67. Funding is available in the Fiscal Year 2009-2010 Vehicle Acquisition Fund. This Cooperative Purchase is exempt from the MBE/WBE Ordinance. This exemption is in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.

Backup Material

62. Authorize award and execution of a 36-month requirements supply contract with MCKESSON MEDICAL-SURGICAL INC., Richmond, VA to provide medical supplies in an estimated amount not to exceed \$782,600, with three 12-month extension options in estimated amounts not to exceed \$371,520 for the first extension option, \$445,824 for the second extension option, and \$534,989 for the third extension option, for a total estimated contract amount not to exceed \$2,134,933. Funding in the amount of \$33,333 is available in the Fiscal Year 2009-2010 Operating Budget of the Health and Human Services Department. Funding in the amount of \$2,500 is available in the Fiscal Year 2009-2010 Operating Budget of the Austin Fire Department. Funding for the remaining 34 months of the original contract period and extension options is contingent upon available funding in future budgets. Best-value bid of three bids received. This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Backup Material

63. Authorize award and execution of a 36-month requirements supply contract with TOMLINSON'S FEED & PETS, INC., Austin, TX to provide pet food and supplies in an estimated amount not to exceed \$528,200, with three 12-month extension options in estimated amounts not to exceed \$260,640 for the first extension option, \$312,768 for the second extension option, and \$375,322 for the third extension option, for a total estimated contract amount not to exceed \$1,476,930. Funding in the amount of \$10,833 is available in the Fiscal Year 2009-2010 Operating Budget of the Health and Human Services Department. Funding for the remaining 35 months of the original contract period and extension options is contingent upon available funding in future budgets. Lowest bid meeting specification of five bids received. This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Backup Material

64. Authorize award, negotiation, and execution of a 36-month requirements service contract with DAVIS VISION, INC., Plainview, NY, for vision insurance coverage services in an estimated amount not to exceed \$2,111,000, with two 12-month extension options in amounts not to exceed \$925,000 for the first extension option, and \$1,063,000 for the second extension option, for a total estimated contract amount not to exceed \$4,099,000. Funding in the amount of \$527,750 is included in the Fiscal Year 2010-2011 Proposed Operating Budget of the Employee Benefits Fund of the Human Resources Department. Funding for the remaining 27 months of the original contract period and extension options is contingent upon available funding in future budgets. Vision plan premiums will be paid entirely by employees and retirees. Best evaluated proposal of ten proposals received. This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Backup Material

65. Authorize award and execution of a 12-month professional services contract with DIGITAL SANDBOX, INC., McLean, VA for services related to the development of a risk and capabilities management program for the Office of Homeland Security and Emergency Management in an estimated amount not to exceed \$108,792, with one 12-month extension option in an estimated amount not to exceed \$149,000, for a total estimated contract amount not to exceed \$257,792. Funding in the amount of \$27,198 is available in the Fiscal Year

**CITY OF AUSTIN
PURCHASING OFFICE
SUPPLEMENTAL PURCHASE PROVISIONS**

The following Supplemental Purchasing Provisions apply to this solicitation:

1. **EXPLANATIONS OR CLARIFICATIONS** (reference paragraph 5 in Section 0200)

All requests for explanations or clarifications must be submitted in writing to Colleen Athey by fax to (512) 972-4015 or e-mail: colleen.athey@ci.austin.tx.us no later than 2:00 pm CDT on March 23, 2010.

2. **INSURANCE**. Insurance is required for this solicitation.

A. **General Requirements**. See Section 0300, Standard Purchase Terms and Conditions, paragraph 32, entitled Insurance, for general insurance requirements.

- i. The Contractor shall provide a Certificate of Insurance as verification of coverages required below to the City at the below address prior to contract execution and within 14 calendar days after written request from the City. Failure to provide the required Certificate of Insurance may subject the Offer to disqualification from consideration for award
- ii. The Contractor shall not commence work until the required insurance is obtained and until such insurance has been reviewed by the City. Approval of insurance by the City shall not relieve or decrease the liability of the Contractor hereunder and shall not be construed to be a limitation of liability on the part of the Contractor.
- iii. The Contractor must also forward a Certificate of Insurance to the City whenever a previously identified policy period has expired, or an extension option or holdover period is exercised, as verification of continuing coverage.
- iv. The Certificate of Insurance, and updates, shall contain the solicitation number and the Buyer's name and shall be mailed to the following address:

City of Austin Purchasing Office
Attn: Colleen Athey
P. O. Box 1088
Austin, Texas 78767

B. **Specific Coverage Requirements**. The Contractor shall at a minimum carry insurance in the types and amounts indicated below for the duration of the Contract, including extension options and hold over periods, and during any warranty period. These insurance coverages are required minimums and are not intended to limit the responsibility or liability of the Contractor.

- i. **Worker's Compensation and Employers' Liability Insurance**. Coverage shall be consistent with statutory benefits outlined in the Texas Worker's Compensation Act (Section 401). The minimum policy limits for Employer's Liability are \$100,000 bodily injury each accident, \$500,000 bodily injury by disease policy limit and \$100,000 bodily injury by disease each employee.
 - (1) The Contractor's policy shall apply to the State of Texas and include these endorsements in favor of the City of Austin:
 - (a) Waiver of Subrogation, Form WC 420304, or equivalent coverage
 - (b) Thirty (30) days Notice of Cancellation, Form WC 420601, or equivalent coverage



ADDENDUM

INVITATION FOR BID (BEST VALUE)

PURCHASING OFFICE
CITY OF AUSTIN, TEXAS

IFBBV No.: IFBBV 9100 CEA0006

Addendum No: 1

Date of Addendum: March 30, 2010

This addendum is to incorporate the following changes to the above-referenced Invitation for Bid (Best Value).

1.0 Changes to solicitation due dates as follows;

1.1 **Bid Due Prior to Time and Date is changed to 11:00 AM, April 8, 2010.**

1.2 **Bid Opening Time and Date is changed to 11:00 AM, April 8, 2010.**

1.3 Section 0400 item 1, Explanations or Clarifications time/date is changed to 2:00 pm on April 2, 2010.

2.0 ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

BY THE SIGNATURES affixed below, this Addendum is hereby incorporated into and made a part of the above-referenced Invitation for Bid.

RETURN ASSIGNED COPY OF THIS ADDENDUM

to the Purchasing Office, City of Austin, Texas *with your bid*.
Failure to do so may constitute grounds for rejection of your bid.

APPROVED BY:

Colleen Athey
Colleen Athey, Buyer I
Purchasing Office

03/30/10
Date

ACKNOWLEDGED BY:

Advance Medical Services
Vendor Name

Diana C. Martinez
Authorized Signature

03-30-10
Date

BID SHEET
IFBBV NO. CEA0006
MEDICAL SUPPLIES

NOTE: BIDS SUBMITTED IN A FORMAT OTHER THAN THAT SHOWN HERE WILL BE CONSIDERED.

SECTION 1 -- MOST FREQUENTLY USED ITEMS (70 POINTS)

Line Item #	Description	Unit	Item Number	Vendor Abbr.	Estimated Annual Quantity	Unit Price	Extended Price
1	SYRINGE/NDL, VANISH POINT 3CC 25GX1" (100/BX)	BX	348825	RETRAC	328		
2	Tube, Hemogard Sst Plus Gold 5ML (100/BX)	BX	207068	BD	144		
3	LANCET, PRESS-ACT SFTY 26G NDL 1.8MM & 21G NDL 2.2MM LF YLW(100/BX)	BX	475430/475431	MGM13	700		
4	GLOVE, EXAM LTX PF TEX XSM - L (100/BX)	BX	354432	MGM14	1333		
5	SPECULA, VAGINAL KLEENSPEC PREM 550 SM-MED (24BX)	BX	584270	WVA	151		
6	TUBE, VAC/HEMOGARD STR LAV 3ML (100/BX)	BX	225708	BD	125		
7	GLOVE, EXAM LTX PF SMTH SM-XL (100/BX)	BX	354436	MGM14	1896		
8	TEST KIT, PREG HCG URINE QUICKVUE 1STEP (125/KT)	KT	450286	QUIDEL	83		
9	SANITIZER, HAND/ALOE W/PUMP PERFM 15OZ (12/CS)	CS	463154	MGM53	643		
10	NUTRIENT, ENSURE ASSORTED FLAVORS 8OZ (24/CS) 00701	CS	88952	ROSSLB	298		
11	COLLECTION SET, BLD SAFETY LUER ADPT 21GX3/4" & 23GX3/4"(50/BX)	BX	226131	BD	76		
12	PRENATAL, TAB 27-0.3MG W/FOLIC (100/BT)	BT	479459	T-WCST	850		

A6. Once the contract has been approved by the City Council and the appropriate training has been provided to the Departments by the Vendor, the City will begin placing orders.

Q7. Does the City read the bids aloud on the bid opening day?

A7. Yes, the City will read the bid prices aloud on 04/08/10 at 11:00AM.

Q8. On document 0400 – Supplemental Purchase Provisions, number 11 – Published Price Lists, Section B, please clarify which items this is referring to.

A8. The Vendor shall provide a price list upon which the discount from list price for items listed in Attachment B is based. See 0600 (Bid Sheet), Section 2.

2.0 ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

BY THE SIGNATURES affixed below, this Addendum is hereby incorporated into and made a part of the above-referenced Invitation for Bid.

APPROVED BY:

Colleen Athey

Colleen Athey, Buyer I
Purchasing Office

04/03/10

Date

ACKNOWLEDGED BY:

Advance Medical Services

Vendor Name

Diana G. Gutting

Authorized Signature

04-05-10

Date

RETURN A COMPLETED ADDENDUM

to the Purchasing Office, City of Austin, Texas with your bid.
Failure to do so may constitute grounds for rejection of your bid.

**SCOPE OF WORK
IFBBV NO. CEA0006**

MEDICAL SUPPLIES

5.2 Inventory Management System

It is a requirement of the contract that the Bidder offer the City a fully-automated inventory management system with which to manage its own inventory. This system should provide, at a minimum, the following:

- a. the ability to create barcodes for each item maintained in inventory
- b. hand-held barcode readers that can scan the item barcodes and also accept data-input of current stock levels
- c. the ability to then generate an order for re-stocking based on established minimum/maximum inventory levels for each individual item

5.0 BID SUBMITTALS

6.1 General Bid Sheet Information

The quantities listed on the Bid Sheet are merely estimates. The City reserves the right to purchase more or less than the quantities indicated on the Bid Sheet.

Items, item numbers, and Vendor abbreviations listed on the Bid Sheet and Attachment B are based upon the McKesson catalog from which HHSD and AFD currently order.

6.2 Bid Sheet -- Section 1

Section 1 represents the **most frequently** used medical supplies with an estimated annual quantity for each item.

For a bid to be considered responsive, bidder must be able to supply every item in Section 1. For these items, Bidder shall provide exact unit price per item.

6.3 Bid Sheet -- Section 2

Section 2 represents the **less frequently** used medical supplies used by the HHSD and AFD.

③

For a bid to be considered responsive, bidder must be able to supply every item in Attachment B. For these items, Bidder shall provide pricing information as a percent discount from list price.

6.4 Bid Sheet -- Section 3

MEDICAL SUPPLIES
IFBBV CEA0006

ATTACHMENT B

ADDITIONAL ITEMS REQUIRED UNDER THE CONTRACT

BIDDER MUST BE ABLE TO PROVIDE ALL LINE ITEMS LISTED OR EQUIVALENT

3

LINE	DESCRIPTION	UNIT	ITEM NUM	VENDOR ABBR
1	MICROSCOPE, BINOC M2 LABSCOPE	EA	449042	LWSCI
2	TABLE, EXAM BASE ONLY DRWR MGM	EA	530052	MGM88
3	COLLECTION SET, BLD SFTY PSH BTN 21GX.75" (50/BX)	BX	465268	BD
4	DISINFECTANT, ENVIROCID GL(4/CS)MX-3300	EA	381083	METREX
5	GLOVE, EXAM NITRL PF BLU MED (100/BX)	BX	459917	MGM14
6	LANCET, UNISTICK II NORMAL BULK (1000/BX)	BX	472600	OMUMFD
7	GLOVE, EXAM LTX PWDR MED (100/BX)	BX	354430	MGM14
8	BANDAGE, ADHSV FLEX SPOT ROUND 7/8" (100/BX)	BX	29503	SNCAST
9	SHEET, DRAPE 2PLY ECON WHT 40X48 (100/CS)	CS	201055	MGM18
10	PAPER, TABLE CREPE ECON WHT 21"X125" (12/CS)	CS	206476	MGM18
11	SYRINGE/NDL, TB 1CC 26GX3/8" (100/BX)	BX	474	BD
12	BANDAGE, ADHSV FLEX 1"X3" (100/BX)	BX	192424	DERSCI

MEDICAL SUPPLIES

- 4
- b. all account activity can be monitored by the City's contract managers at the "parent account" level

5.2 Inventory Management System

It is a requirement of the contract that the Bidder offer the City a fully-automated inventory management system with which to manage its own inventory. This system should provide, at a minimum, the following:

- a. the ability to create barcodes for each item maintained in inventory
- b. hand-held barcode readers that can scan the item barcodes and also accept data-input of current stock levels
- c. the ability to then generate an order for re-stocking based on established minimum/maximum inventory levels for each individual item

5.0 BID SUBMITTALS

6.1 General Bid Sheet Information

The quantities listed on the Bid Sheet are merely estimates. The City reserves the right to purchase more or less than the quantities indicated on the Bid Sheet.

Items, item numbers, and Vendor abbreviations listed on the Bid Sheet and Attachment B are based upon the McKesson catalog from which HHSD and AFD currently order.

6.2 Bid Sheet -- Section 1

Section 1 represents the **most frequently** used medical supplies with an estimated annual quantity for each item.

For a bid to be considered responsive, bidder must be able to supply every item in Section 1. For these items, Bidder shall provide exact unit price per item.

6.3 Bid Sheet -- Section 2

Section 2 represents the **less frequently** used medical supplies used by the HHSD and AFD.