



BUSINESS MEETING

**Tuesday, July 13, 2010
1520 Rutherford Lane
Building 1, Ground Floor
Austin, TX 78754
6:00 p.m.**

- 1. Call to order** – Christopher Hamilton, Vice Chair
- 2. Introductions** – Planning Council, Staff, Guests
- 3. Citizen Communication & Community Announcements** (*3 minutes please*)
- 4. Approval of Minutes** (June 8, 2010 business meeting)
- 5. Executive Liaison Briefing** – Shannon Jones, Assistant Director, COA Public Health/Community Services
 - A. Planning Council staff changes
 - B. Overall Goals & Expectations
- 6. Chair/Vice Chair Briefing**
 - A. Membership
 - B. Committee structure
 - C. Upcoming projects, meetings, & presentations
- 7. Ryan White Part A Comprehensive Needs Assessment Report - Jemel Aguilar, Ph.D., UT School of SW**
- 8. New Business**
 - A. Vote on re-applications and new applications for membership to the Planning Council.
 - B. Create Plan for council meetings/meet and greet in surrounding counties.
 - C. Develop FY11 Resource Allocations Timeline and Work Plan.
 - D. Develop list of Data needs/Information for Resource Allocations process.
- 9. Administrative Agent Briefing – HIV Resources Administration Unit**
 - A. Service delivery: expenditures and utilization
 - B. Contract Management
 - C. HIV/AIDS Policy/News Update - local, state, & national levels
 - D. Quality Management
- 10. Staff Report**
 - A. Membership Report
 - B. Chain of Communication & Information requests
 - C. Update: Resource Guide publication, website, education/training opportunities, PC budget staff update
- 11. Future Agenda Items (Parking Lot Items)**
- 12. Adjourn**

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