

## AGENDA



Thursday, July 29, 2010

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 68

**Subject:** Authorize award and execution of a 36-month requirements service contract with INLAND TRUCK PARTS AND SERVICE, Austin, TX for parts and repair services for vehicle driveline components in an estimated amount not to exceed \$509,600, with three 12-month extension options in estimated amounts not to exceed \$241,920 for the first extension option, \$290,304 for the second extension option, and \$348,365 for the third extension option, for a total estimated contract amount not to exceed \$1,390,189.

**Amount and Source of Funding:** Funding in the amount of \$23,333 is available in the Fiscal Year 2009-2010 Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding for the remaining 34 months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Wilbur Jones, Buyer I/972-4013

**Purchasing Language:** Lowest bid of the two bids received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide both parts and repair services for the driveline components of various light, medium, and heavy duty City vehicles including, but not limited to, pickups, utility vehicles, and dump trucks.

The Contractor will provide parts and/or repair services on an as-needed basis to supplement the City's vehicle service operations and increase Fleet Services' responsiveness to City department needs. This contract provides the Fleet Services' automotive and equipment repair facilities with a reliable and continuous source of repair parts and services.

MBE/WBE solicited: 3/3

MBE/WBE bid: 0/0

**PRICE ANALYSIS**

- a. Adequate competition.
- b. Ninety-two notices were sent, including three MBEs and three WBEs. Two bids were received, with no response from the MBE/WBEs.
- c. The pricing offered represents a 38% percent increase to the last contract award in February 2006. This increase can be attributed to wage/benefit increases and an increase in the cost of replacement parts.

**APPROVAL JUSTIFICATION**

- a. Lowest bid received. Inland Truck Parts and Service is the current supplier of these parts and services.
- b. The Purchasing Office concurs with the Fleet Services Division's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.