



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

AGENDA ITEM NO.: 41
AGENDA DATE: Thu 09/30/2004
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SUBJECT: Authorize negotiation and execution of an Interlocal agreement with TEXAS ENGINEERING EXPERIMENT STATION, College Station, TX, for energy management services, in an amount not to exceed \$200,000 per year. This contract will remain in effect until terminated by either party.

AMOUNT & SOURCE OF FUNDING: Funding is available in the Fiscal Year 2004-2005 Approved Operating Budget for Austin Energy.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required. Funding for future years is contingent upon available funding in future budgets.

REQUESTING Purchasing **DIRECTOR'S**
DEPARTMENT: for Austin Energy; **AUTHORIZATION:** Vickie Schubert

FOR MORE INFORMATION CONTACT: Sandy Calles, Buyer, 512-322-6487

PRIOR COUNCIL ACTION: NA

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Purchasing Cooperative.

MBE / WBE: N/A

This Interlocal Agreement is for energy management services related to engineering services performed by the Texas Engineering Experiment Station (TEES). TEES is an agency of the State of Texas and member of the Texas A&M University System. TEES will perform work when Austin Energy does not have the expertise or availability in-house. For all work, TEES will submit a quote and Austin Energy will review and accept prior to any work being accomplished. TEES will provide engineering expertise and technical services related to energy management services. Services to be provided include, but are not limited to the following:

- Assist with identifying and/or analyzing potential measures that may reduce customers' energy costs;
- Provide expertise in assisting Austin Energy with commissioning of various energy conservation measures or projects; and
- Perform other energy management related services as requested by Austin Energy.

Sample tasks may include reviewing building HVAC systems, recommending modifications, and providing training.

This contract satisfies the competitive bidding requirements, as outlined in the Interlocal Cooperation Act, Texas Government Code Section 791.