

**URBAN FORESTRY BOARD  
MINUTES****REGULAR MEETING  
19, May, 2010**

The Urban Forestry Board convened in a regular meeting on 19, May, 2010, 200 S. Lamar Blvd. in Austin, Texas.

Chair Babberney called the Board Meeting to order at 6:35 p.m.

**Board Members in Attendance:** Keith Babberney – Chair, Shannon Halley – Vice Chair, Peggy Maceo, Jessica Wilson, Ryan Fleming

**Staff in Attendance:** PARD: Troy Houtman, Operations Division Manager; Walter Passmore, Urban Forestry Program Manager; Margaret Russell, Cultural Arts & Education Program Manager; Alice Nance, Conservation Program Coordinator; Angela Means, Financial Services Division Manager; Angela Hanson, Forester; Keith O'Herrin, Forester; Anthony Cardenas, Administrative Assistant, Austin Energy; Ray Henning, Line Clearance Superintendent, PDRD: Michael Embesi, City Arborist, EGRSO: Nick Naccarato, Redevelopment Project Manager

**1. CALL TO ORDER****2. APPROVAL OF MINUTES**

Board Member Maceo motioned to pass meeting minutes from April 22<sup>nd</sup> seconded by Board Member Wilson. Motion passed 5-0-2.

**3. CITIZEN COMMUNICATION: GENERAL**

- a. Zoila Vega – regarding more involvement by UFB in removal of Heritage Trees

**4. ANNOUNCEMENTS****5. STAFF BRIEFINGS**

- a. The presentation was made by Walter Passmore, Urban Forestry Manager, PARD.
  - 1) Introduction of new foresters, Keith O'Herrin and Angela Hanson, PARD
  - 2) Introduction of Angela Means, PARD, for budget presentation
  - 3) Introduction of Margaret Russell and Alice Nance, PARD, regarding Invasive Species resolution update (will be presenting to the UFB every month throughout the rest of 2010)
- b. The presentation was made by Ray Henning, Line Clearance Superintendent, AE regarding Austin Energy's numbers for April. Mileage and trees distributed are up.
- c. The presentation was made by Michael Embesi, City Arborist, PDRD regarding numbers for April as well as discussion of how to report number of Heritage Trees to be removed.

**6. OLD BUSINESS – DISCUSSION AND ACTION ITEMS**

- a. Briefing on Urban Forestry Management Plan
  - 1) Subcommittee created goals for future including: involving UFB in strategic direction of Urban Forestry Management Plan and direction would be summarized as an executive summary for the plan which will be posted online; incorporating input from diverse stakeholders; making data accessible on

heading of master plan on PARD website; a possible public comment forum; identified outcomes from the first Urban Forest Summit that subcommittee wants to incorporate into executive summary that will, in turn, be incorporated into the new Urban Forest Summit to develop a more cohesive document that reflects what the spirit of what the people of Austin want for urban forestry.

- b. Strategic Work Plan – no discussion
- c. Oak wilt education and outreach – Board Members Donnelly and Halley
  - 1) Working on wording
- d. Professional licensing of tree care professionals – no discussion
- e. Education sign about why we leave snags – no discussion
- f. Discussion of possible acquisition of city maintenance funds for Gateway Oaks – Board Members Halley and Maceo
  - 1) 2 solid bids have been acquired. There was no response to the 3<sup>rd</sup>.
  - 2) Board Members Halley and Maceo will proceed to grant application.
- g. Discussion of Heritage Tree Ordinance – Board Members Halley and Babberney

#### 7. NEW BUSINESS – DISCUSSION AND ACTION ITEMS

- a. Discussion on the state of the Urban Forest Summit
  - 1) Urban Forest Summit will take place Friday, January 21<sup>st</sup>, 2011
- b. Organizing a workday schedule for Urban Forest Steward graduates – no discussion  
(Items 7c, 7d and 7e were moved up above 5a)
- c. Presentation by Nadene Morning regarding invasive species
- d. Appeal of mitigation for ROW tree at 1702 Taylor Gaines by Doug Garwood
  - 1) Mr. Garwood made an appeal to have his fine either lifted or reduced.
  - 2) Emily King, PARD, provided a presentation and analysis describing how the fine was calculated and citations of COA codes.
  - 3) Board Member Fleming motioned to sustain the original ruling and fine seconded by Board Member Halley. Motion passed 5-0-0.
- e. Update to address site plan and updated tree survey for Zachary Scott Theater by Nick Naccarato, Economic Growth and Redevelopment
  - 1) Development team requested that Urban Forestry Board support their project for Zachary Scott development site; including the removal of an American Elm and relocation of a 14” memorial Burr Oak.
  - 2) UFB discussed supporting project, but making recommendations on a different location for memorial tree.
  - 3) Board Member Wilson motioned to support project pending the relocation of the memorial tree to a suitable location seconded by Board Member Fleming. Motion passed 5-0-2.
- f. Request for new agenda items
  - 1) Recommendations for new process to provide tree overlays at zoning process stage – Board Members Maceo and Halley
  - 2) Provide update of status of trees at Zilker – Walter Passmore, PARD

#### 8. ADJOURN: Chair Babberney adjourned the meeting at 9:17 p.m. without objection