

AGENDA



Thursday, September 23, 2010

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION****Item No. 62**

Subject: Authorize award, negotiation, and execution of a 12-month contract through the State of Texas Department of Information Resources cooperative purchasing program with ORION COMMUNICATIONS, INC, Dallas, TX, for a master work schedule system, installation, and maintenance in an amount not to exceed \$241,450.43, with two 12-month extension options in an amount not to exceed \$44,523.62 per extension option, for a total contract amount not to exceed \$330,497.67

Amount and Source of Funding: Funding in the amount of \$241,450.43 is available in the Fiscal Year 2009-2010 Austin Police Department, Department of Treasury Forfeiture Funds. Funding for the extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Mick Osborne, Specialist Sr. Buyer/974-2995

MBE/WBE: This Cooperative Contract is exempt from the MBE/WBE Ordinance. This exemption is in compliance with Chapter 2-9D of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, there are no goals established for this contract.

This contract is for the purchase of a master work schedule software system for the Austin Police Department (APD). The price includes a maintenance agreement (including all upgrades/services) and is hosted internally. The system is designed to gather information on personnel schedules and assignments and will aid in the management of regular and floating schedules, training, subpoenas, special assignments, etc.

The current version of APD's Master Work Schedule (MWS) is not able to adequately track and report on an individual's work schedule and host locations. When officers have floating schedules and/or are working out of different precincts, the MWS application cannot account for those types of activities. Currently, all adjustments to each officer's shift activities are recorded manually.

This software will reduce the time required to maintain the information and provide a means to store the information electronically, resulting in increased employee productivity and improved reporting. It will also allow for better tracking of each officer's work location, work hours and other information while maintaining a traceable work history of activities for police officers and civilians.

The selected software is a commercial off-the-shelf solution available through the Department of Information Resources cooperative purchasing program. It has the capability to interface with the relevant existing City systems including Banner (personnel), Versaterm (APD records system), and the TriTech computer aided dispatch system.