

AGENDA



Thursday, September 23, 2010

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION****Item No. 72**

Subject: Authorize award and execution of a 24-month Interlocal Agreement with the TEXAS DEPARTMENT OF STATE HEALTH SERVICES (DSHS), BUREAU OF VITAL STATISTICS, Austin, TX, for remote certification of vital records in an estimated amount not to exceed \$100,000, with four 24-month extension options in an estimated amount not to exceed \$120,000 per extension option, for a total estimated contract amount not to exceed \$580,000.

Amount and Source of Funding: Funding in the amount of \$50,000 is available in the Fiscal Year 2010-2011 Operating Budget of the Health and Human Services Department. Funding for the remaining 12 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Wilbur Jones, Buyer I, 972-4013

Purchasing Language: Interlocal Agreement.

MBE/WBE: This Interlocal Agreement is exempt from the MBE/WBE Ordinance. This exemption is in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.

This Interlocal Agreement will allow staff members of the Health and Human Services Department's Office of Vital Records (OVR) to continue to access the vital records database maintained by the Texas Department of State Health Services (DSHS).

The OVR provides certified copies of birth records to Capital Area residents. Access to the DSHS database will allow OVR staff members to issue birth certificates that were originally issued not only in Travis County, but in all counties throughout Texas. The birth certificates issued via this database employ a State-recommended security format which helps prevent identity theft and other types of fraud by restricting the personal information printed on the birth certificate.

The OVR has been successfully using this database since 1997. Based on current usage and 2000 Census data, the OVR estimates that it will use the database to access and print approximately 18,500 certificates during the 2010-2011 fiscal year.