



**Sustainable Food Policy Board
Executive Committee
APPROVED**

**JUNE MEETING MINUTES
Monday, June 21, 2010**

The Executive Committee of the Sustainable Food Policy Board (SFPB) convened on Monday, June 21, 2010 at City Hall—Boards & Commissions Room, 302 W. Second Street, Austin, TX 78701

Chair Marla Camp called the meeting to order at 12:35pm.

Committee Members in Attendance:

Allison Beadle, Food Production & Business Subcommittee Chair
Marla Camp, Sustainable Food Policy Board – Chair
Ronda Rutledge, Access & Wellness Committee Chair
Melanie McAfee, Sustainable Food Policy Board - Vice Chair (Absent)

Staff in Attendance:

Vince Cobalis, HHSD
Stephnie Connell, HHSD
Juanita Jackson, HHSD
Edna Staniszewski, HHSD

1. CITIZENS COMMUNICATION:

Brandi Clark-Burton item 4b.

2. REVIEW AND APPROVE MINUTES OF MAY 17, 2010:

A motion was made by Committee Chair Ronda Rutledge to approve the May 17, 2010 minutes. The motion was seconded by Committee Chair Allison Beadle. Motion passed with a vote 3-0-0.

3. BRIEFING AND POSSIBLE ACTIONS FROM VINCE COBALIS, CITY OF AUSTIN

A. Review Board's charges and ordinances

- Vince Cobalis, Executive Liaison, discussed with the committee the City and County Board's charges and ordinances.

B. Present overview of City of Austin website for Boards and Commissions

- Vince Cobalis, Executive Liaison, reported to the committee the status of the Boards and Commissions Information Center website with a follow up presentation to the full Board on 6/28/10. No action taken.

4. DISCUSS AND TAKE APPROPRIATE ACTION

A. Discussion a motion for the Sustainable Food Policy Board to recommend a local procurement policy for City/County venues

- Committee Chair Marla Camp reported to the committee the draft was not completed due to lack of quorum of the Food and Business Production committee.

B. Report from Communications Working Group

- Brandi Clark-Burton reported she will be meeting with Douglas Mathews with information to follow up at July's Board Meeting.

5. DISCUSS AND TAKE APPROPRIATE ACTION ON FUTURE SFPB AGENDA ITEMS

- A. Doug Matthews to present to the full board on the new website enhancement – June 28, 2010
- B. Receive a report from Karen Banks on the food assessment - June 28, 2010
- C. Kristy Hansen to present Obesity Grant – June 28, 2010
- D. Presentation by HHSD, Stephanie Connell, on Boards and Commission Information Center – June 28, 2010
- E. Election of Officers – July 26, 2010.

ADJOURNMENT: The meeting was adjourned at 1:30pm.