



**Sustainable Food Policy Board  
Food Production & Business Committee  
APPROVED**

**JULY MEETING MINUTES  
Monday, July 13, 2010**

The Food Production & Business Committee of the Sustainable Food Policy Board (SFPB) convened on Tuesday, July 13, 2010 at Travis County Health & Human Services – Palm Square Room 2307, 100 I-35, Austin, TX 78702.

Chair Allison Beadle called the meeting to order at 12:39 pm.

**Committee Members in Attendance:**

Allison Beadle, Committee Chair  
Marla Camp  
Max Elliott

Katie Kraemer  
Richard Pierce

**Staff in Attendance:**

David Salazar, TC/HHSVS  
Stephnie Connell, COA/HHSD

Juanita Jackson, TC/HHSVS  
Anna Bowlin, TC/TNR

**1. CITIZENS COMMUNICATION:**

None

**2. REVIEW AND APPROVE MINUTES OF MAY 11, 2010:** None, no action taken.

**3. PRESENTATION BY ANNA BOWLIN FROM TRAVIS COUNTY TRANSPORTATION AND NATURAL RESOURCES ON LAND USE CODE**

Committee received presentation from Anna Bowlin with TNR regarding land usage code. It was emphasized that Travis County could only offer conservation plots for developers as an option, but no developers have gone through the process. The Committee asked how to best promote the conservation development ordinance and agricultural land usage. No action taken.

**4. DISCUSS AND TAKE APPROPRIATE ACTION**

**A. Possible recommendations regarding the City of Austin Health & Human Services Department budget**

No discussion, no action taken

**B. Drafting a letter of recommendation on the local procurement policy to the City Council**

After discussion, Chair Allison Beadle will follow up with Aiden Cohen from the City of Austin before drafting letter of recommendation on City's local procurement policy. No action taken. Committee Member Katie Kraemer will follow-up with the Sheriff's office regarding the community garden effort at jail. Committee Chair Allison Beadle asked to have someone from Travis County's Purchasing department to present on policy for food purchased in the County buildings, vending machines and Sheriff's office.

- C. **Assign committee member to attend Karen Banks' farmers focus groups:** No discussion, no action taken.
- D. **Update from Dick Pierce and Melanie McAfee on composting research:** Committee member Richard (Dick) Pierce did not provide an update, but announced that the new intern, Katie Mulholland, will be working on composting research for the committee.
- E. **Review and discuss updates from the HHSD on hot food preparation at the farmers market:** It was decided to discuss this item at the next meeting.

**5. FUTURE AGENDA ITEMS**

**Discuss possible items for next committee meeting**

The committee discussed possible agenda items for the next meeting to include:

1. Discuss and take appropriate action on community gardens at the jail.
2. Presentation by Travis County's purchasing department on local food procurement policy
3. Receive update from Katie Kraemer on research on community gardens with Sheriff's office.
4. Receive an update on City of Austin's procurement policy.

**ADJOURNMENT:** The meeting was adjourned at 1:30pm.