

## AGENDA



Thursday, November 18, 2010

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION**
**Item No. 36**

**Subject:** Authorize award and execution of a 36-month requirements supply contract for the purchase of miscellaneous utility supplies with HAVERDA ENTERPRISES INC., dba ACE CONTRACTOR SUPPLY, Austin, TX, in an estimated amount not to exceed \$91,365, with three 12-month extension options in an estimated amount not to exceed \$30,455 per extension option, for a total estimated contract amount not to exceed \$182,730.

**Amount and Source of Funding:** Funding in the amount \$25,380 is available in the Fiscal Year 2010–2011 Operating Budget of the Austin Water Utility. Funding for the remaining 26 months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Steve Aden, Purchasing Manager, 974-2021.

**Purchasing Language:** Lowest bid of four bids received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore no goals were established for this solicitation.

**Boards and Commission Action:** Recommended by the Water and Wastewater Commission.

This contract will provide for the supply of miscellaneous utility supplies for the Austin Water Utility. This contract consists of various tools and supplies to be used by Field Operations and House connections to make necessary repairs to water lines. Supplies will be purchased and stored at the Austin Water Utility's Webberville Storeroom and Glen Bell Services Center to be readily available for uses by the maintenance crews.

MBE/WBE solicited: 9/4

MBE/WBE bid: 0/0

**PRICE ANALYSIS**

- a. Adequate competition.
- b. Two hundred fifty-eight notices were sent, including nine MBEs and four WBEs. Four bids were received, with no response from MBEs or WBEs. Two "No Bid"s responses were received.
- c. The pricing offered represents a 3% decrease from the last contract award in August 2008.

**APPROVAL JUSTIFICATION**

- a. Lowest bid. Haverda Enterprises Inc., dba ACE Contractor Supplies is not the current supplier of these supplies.
- b. The Purchasing Office concurs with Austin Water Utility's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.