



ITEM #64

MEMORANDUM

TO: Marc Ott, City Manager
FROM: Ed Van Eenoo, Budget Officer
DATE: November 16, 2010
SUBJECT: Fiscal Memo for Item #64

Item #64 on the November 18, 2010 Council Agenda, to approve the waiver of certain fees and requirements for the Hispanic Organizations Working Together as One (HOWTO) event which is to be held on Wednesday, December 1, 2010, at the Emma S. Barrientos Mexican American Cultural Center, will have the following fiscal impact:

Fees Waived (Parks and Recreation):

\$505 Rental Fees

\$350 Staff and Utilities Fees

\$50 Equipment Use Fee

\$905 Total Fees Waived

In summary, the total amount waived for this event is \$905. Additionally, the refundable security deposit requirement of \$400 is also being waived. Any fee requirements above this total are the responsibility of the applicant.

As outlined in Resolution No. 021003-40, Mayor Pro Tem Martinez has agreed to apply \$303 to his fee waiver allocation budget, Council Member Morrison has agreed to apply \$301 to her fee waiver allocation budget and Mayor Leffingwell has agreed to apply \$301 to his fee waiver allocation budget.

Although budgeted revenue for fees is based upon historical data and not necessarily upon specific events, the waiver of these fees reduces potential revenues that could be realized.